

# **Town of Esopus Building Department**

PO Box 700

Port Ewen, NY 12466

331-8630 Fax 331-8634

**Applications shall be filed for ALL work costing \$250.00 and over.**

Applications shall be approved or disapproved within **thirty (30)** days after the completed application and all supporting documents are filed in the Building Department.

Examples of construction requiring permits (not and all inclusive list): New Homes, Garages, New General Building Construction, Electric, Plumbing/Heating, Structural Changes, Accessory Buildings, Decks, Fences, In/Above Ground Pools, Chimneys, Fireplaces, Solid-Fuel Burning Appliances, Window and Door Replacement if Size is Increased, Towers, Blasting, Demolition, and Logging.

**No construction shall commence before the issuance of a permit.**

## **Procedure obtaining a Building Permit:**

1. File a completed **plot plan** or submit a **survey**
2. File a completed **building permit application**. If a sub-division- signed map is required.
3. **Certificates of Insurance: PRE-FAB SHEDS DO NOT REQUIRE INSURANCE**
  - Construction for under \$10,000; Public Liability: \$300,000. For each person injured, \$600,000 each accident and \$150,000 for property damage.
  - Construction for \$10,000 and Over; Public Liability: \$1,000,000. For each person injured, \$2,000,000 each accident and \$250,000 for property damage.
  - Workers compensation is required. Accepted forms: C-105.2, U-26.3 from the State Ins. Fund, SI-12 or GSI-105.2 for Self Insurance. Exemption forms are available in our office for self-employed contractors with no employees.
  - If you will be doing work yourself, insurance waivers from our office must be signed.

## **Fee Schedule**

1. New Construction: \$.50 per square foot. **(SHEDS)**
2. Repairs, alterations and renovations: \$30.00 for the first \$1000, and \$10.00 for each additional \$1000 worth of construction. **(FENCES)**

**\*\* All checks made payable to Town of Esopus \*\***

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Fee \$ \_\_\_\_\_

**Application for Building Permit- Short Form**

**FENCES & SHEDS**

Owner: \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing address: \_\_\_\_\_

Builder: \_\_\_\_\_ Phone # \_\_\_\_\_

Location: (Street & number): \_\_\_\_\_

Tax map# \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Please check one: FENCE  Height: \_\_\_\_\_ Length: \_\_\_\_\_

SHED  Dimensions: \_\_\_\_\_

Size of lot in square feet: \_\_\_\_\_

Zoning District in which located: \_\_\_\_\_

Use of existing building(s): \_\_\_\_\_

Size of present building(s): \_\_\_\_\_

**Cost of proposed work covered by this permit.: \$ \_\_\_\_\_**

Approved by: \_\_\_\_\_

- Please complete diagram on reverse -

Diagram of Lot

Show to scale, the shape, dimensions, angles, and area of lot. Also, show size and location on the lot of all existing buildings and proposed improvements.

Show distance of proposed fence or shed, in feet, from the front property line (or from the center of the road when there is an undersized road (right- of- way), meaning under fifty feet. Also, show distance of fence or shed from both side lines and rear property line. Use additional pages, if needed.



Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_