

Town of Esopus Building Department

Call 331-8630 for appointment and/or information

Applications shall be filed for ALL work costing \$250.00 and over.

Applications shall be approved or disapproved within **thirty (30)** days after the completed application and all supporting documents are filed in the Building Department.

Examples of construction requiring permits (not and all inclusive list): New Homes, Garages, New General Building Construction, Electric, Plumbing/Heating, Structural Changes, Accessory Buildings, Decks, Fences, In/Above Ground Pools, Chimneys, Fireplaces, Solid-Fuel Burning Appliances, Window and Door Replacement if Size is Increased, Towers, Blasting, Demolition, and Logging.

Note: Building Permit WILL NOT be issued unless the owner's 911 address is clearly posted at property.

No construction shall commence before the issuance of a permit.

Procedure for obtaining a Building Permit:

1. File a completed **plot plan** or submit a **survey**
2. File a completed **building permit application**. If a sub-division- signed map is required.
3. Furnish a copy of the **Deed**.
4. File a **Permit to Construct** from the **Board of Health** for the septic system. Water saving fixtures are required in the Town.
5. **File two sets of plans**, stamped by a NYS licensed P.E. or Architect for:
 - a. Residential structures over 1500 square feet.
 - b. Commercial structures
 - c. Alterations, repairs or renovations costing over \$20,000.
6. **Certificates of Insurance: Certificate Holder Must Be "Town of Esopus"**
 - Construction for under \$10,000; Public Liability: \$300,000. For each person injured, \$600,000 each accident and \$150,000 for property damage.
 - Construction for \$10,000 and Over; Public Liability: \$1,000,000. For each person injured, \$2,000,000 each accident and \$250,000 for property damage.
 - Workers compensation is required. Accepted forms: C-105.2, U-26.3 from the State Ins. Fund, SI-12 or GSI-105.2 for Self Insurance. Exemption forms are available in our office for self-employed contractors with no employees..
 - **If you will be doing work yourself, insurance waivers from our office must be signed.**
7. File a **Driveway Cut Permit** from the appropriate DOT: State, County or Town

Fee Schedule

1. New Construction: \$.50 per square foot.
2. Repairs, alterations, & renovations: \$30 for the first \$1000, \$10 for each additional \$1000 worth of construction.
3. Demolition: Up to \$1000 - \$30.00, Over \$1000 - \$30.00 Plus, \$10.00 for each additional \$1000 or any part thereof.
4. Blast permit: \$100.00 for 3 days.
5. Logging: \$100.00

**** All checks made payable to Town of Esopus ****

Building Permit Application

Officer of the Building Inspector

For Building Dept Use

Town of Esopus

PO Box 700
Port Ewen, NY 12466
Tel: (845) 331-8630
Fax: (845) 331-8634

PERMIT # _____

Submitted _____

CERT OF INS ON FILE? _____

WK COMP? _____ WAIVER? _____

Former Zoning District _____

Present Zoning District _____

Overlay District _____

Section Block Lot

Sub-division Map# _____

The plans and specifications for ____ Construction ____ Demo ____ Repair ____ Renovation ____ Installation of such building, structure, or work shall be made according to plans and specifications attached hereto and shall be located as indicated on the attached plan. The use shall be ____ Residential ____ Commercial ____ Other.

Describe, including measurements, _____

Location (street & number) _____

Owner's Name _____ Day Phone _____

Mailing Address _____

Contractor's Name _____ Day Phone _____

Mailing Address _____

Square Feet _____

For Bldg Dept Use

Estimated Cost of Project \$ _____

(Time and Materials)

FEE \$ _____

SIGNATURE: _____

(Property Owner)

(Authorized Agent - Must have written authorization from owner)

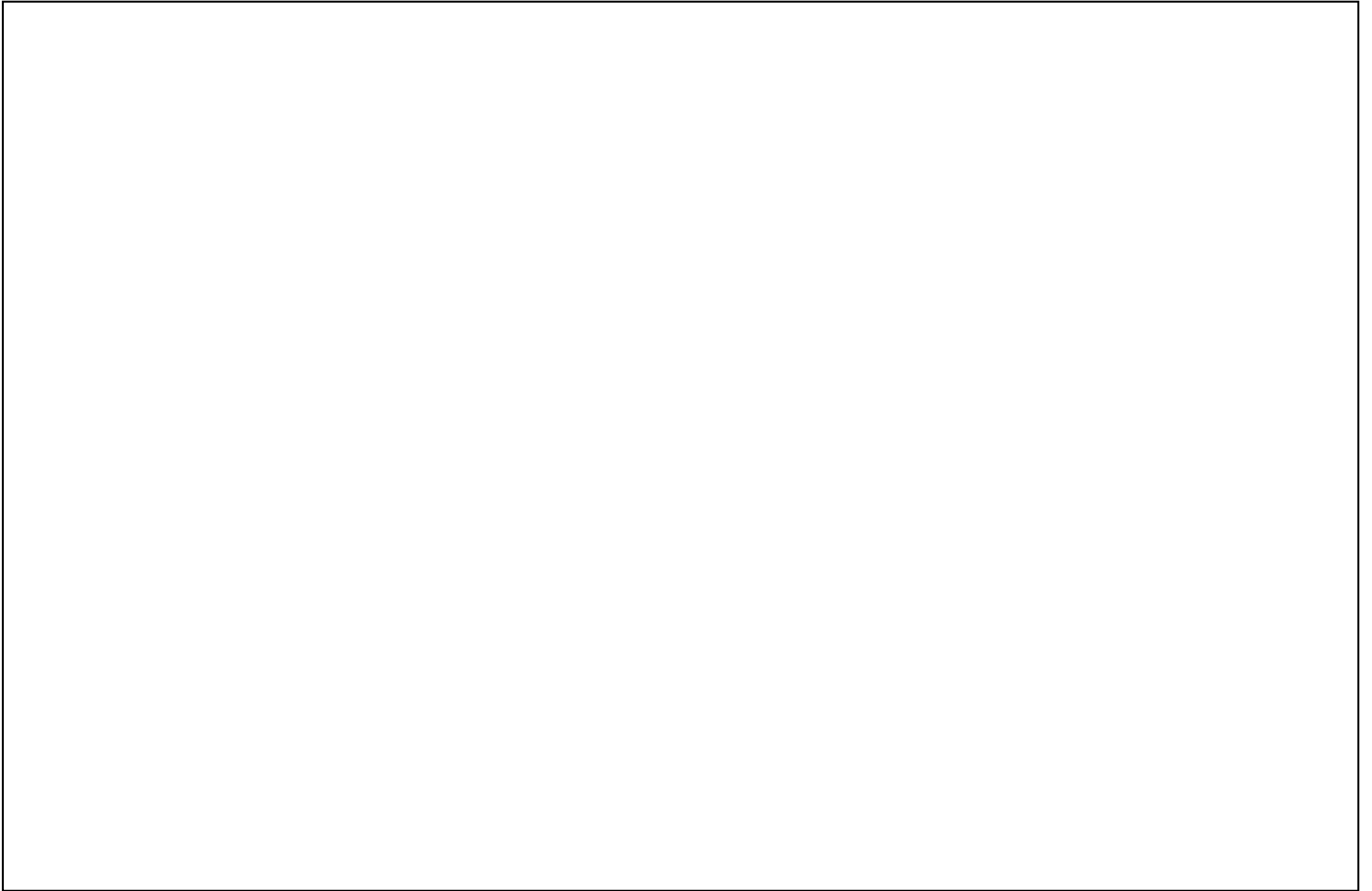
APPROVED BY BUILDING INSPECTOR: _____

All permits over 1 year old CO'd? _____ Easements? _____

Diagram of Lot

Show to scale, the shape, dimensions, angles, and area of lot. Also, show size and location on the lot of all existing buildings and proposed improvements.

Show distance of proposed fence or shed, in feet, from the front property line (or from the center of the road when there is an undersized road (right- of- way), meaning under fifty feet. Also, show distance of fence or shed from both side lines and rear property line. Use additional pages, if needed.



Signature of Applicant: _____

Date: _____

Approved By: _____