

**TOWN OF ESOPUS
ORGANIZATIONAL MEETING
JANUARY 1, 2010**

Present: Supervisor John K. Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett

Recording Administrator: Diane L. McCord
Town Clerk, CMC, RMC

Pledge to the Flag

Opening: Supervisor John Coutant

Purpose of Meeting: The purpose of this meeting is to hold our Annual Organizational Meeting.

Public Comment:

Resolutions:

Whereas, the Town Board of the Town of Esopus must make appointments for various officers, board members and employees,

Therefore, Be it Resolved,

- _____ Is hereby appointed Deputy Supervisor
- John CoutantIs hereby appointed Town Social Service Officer
- April Oneto Is hereby appointed Supervisor’s Secretary
- Deborah Pugliese..... Is hereby appointed Fire Inspector
- Diane L. McCord..... Is hereby appointed Registrar of Vital Statistics
without compensation
- Diane L. McCord..... Is hereby appointed Records Management Officer
without compensation

- Diane L. McCord..... Is hereby appointed Marriage Officer
- Lois DeKoskie..... Is hereby appointed Senior Court Clerk
- Karen Bitonte..... Is hereby appointed Court Clerk
- Jean Ackerson..... Is hereby appointed Court Clerk
- MaryAnn Wells..... Is hereby appointed Court Clerk
- Ernest Osterhoudt..... Is hereby appointed Court Bailiff
- Joseph Murray..... Is hereby appointed Court Bailiff
- Michael McEvoy..... Is hereby appointed Court Bailiff
- Klyne Esopus Historical Society..... Is hereby appointed Historic Society
- _____..... Is hereby appointed Town Historian
- Jill Shufeldt..... Is hereby appointed Dog Control Officer
- Kevin Hindman..... Is hereby appointed Asst. Dog Control Officer
- Walter VanLeuven..... Is hereby appointed Dog Kennel Maintenance Attendant
- Laurie A. Lawrence..... Is hereby appointed Dog Kennel Attendant
- Diane Terpening..... Is hereby appointed Dog Kennel Attendant
- Curtis Dankelmann..... Is hereby appointed Recycling Officer
- Emily Perira..... Is hereby appointed Chairperson of the Environmental Board
- Is hereby appointed to the Environmental Board
- Is hereby appointed to the Environmental Board
- Donald Cole_____ is hereby appointed to the Environmental Board to fill an unexpired term until 12/31/10.

- Susan Holland..... Is hereby appointed to the Environmental Board
- Katherine Landi..... Is hereby appointed to the Environmental Board
- Is hereby appointed as Secretary for the Environmental Board
- Roxanne Pecora..... Is hereby appointed as Chairperson of the Planning Board
- _____ is hereby appointed to the Planning Board to Fill an unexpired term 12-31-10.
- Michael Minor..... Is hereby appointed as a member of the Planning Board
- April Oneto..... Is hereby appointed as Secretary to the Planning Board
- Roxanne Pecora..... Is hereby appointed a Member of the Ulster County Planning Board (4 yr. term)
- Charles Wesley..... Is hereby appointed as an Alternate Member of the Ulster County Planning Board
- Mary Jo Wiltshire..... Is hereby appointed Chairperson of the Recreation Board
- Mary Jo Wiltshire..... Is hereby appointed Secretary of the Recreation Board
- Mary Jo Wiltshire..... Is hereby appointed as a Member of the Recreation Board
- Douglas DeKoskie..... Is hereby appointed as a Member of the Port Ewen Water and Sewer Board
- Ron Phillips..... Is hereby appointed as a Member of the Port Ewen Water and Sewer Board
- Larry VanVliet..... Is hereby appointed as a Member of the Port Ewen Water and Sewer Board with a term expiring 12-31-11

Catherine Quick..... Is hereby appointed as Chairperson of the Waterfront Advisory Board

Catherine Quick..... Is hereby appointed as Liaison to the Zoning Board of Appeals as a Member of the Waterfront Advisory Board

William Benson..... Is hereby appointed to the Waterfront Advisory Board

_____ Is hereby appointed to the Waterfront Advisory Board

_____ Is hereby appointed as Secretary to the Waterfront Advisory Board

Donald Cole..... Is hereby appointed as Chairperson of the Zoning Board of Appeals

Joan Boris..... Is hereby appointed Secretary to the Zoning Board of appeals

**The above Resolution was offered by
Resolution seconded by**

Resolution to Appoint Attorney for the Town

Be it Resolved, Paul Kellar Esquire, be appointed Attorney for the Town of Esopus. This Resolution was offered by _____ and seconded by _____

- Supervisor John Coutant**
- Councilperson Gloria VanVliet**
- Councilperson Wayne Freer**
- Councilperson Donna McAuley**
- Councilperson Kyle Barnett**

Resolution duly adopted.

Resolution to Award Mileage Expenses

Whereas, there are those officials legally authorized under the laws of the State of New York and those Town Officials who by the nature of their position, must utilize their personal transportation in the performance of their duties.

Be it Resolved, that in compliance with the Town Law, Section 103 Subdivision 1A, the mileage compensation shall be at a rate of \$0.50 Per Mile or as set forth periodically by the IRS.

Resolution offered by Councilperson
Resolution seconded by

Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett

Resolution duly adopted.

Resolution Designating an Official Newspaper

Be it Resolved, that the Daily Freeman is the official newspaper of the Town of Esopus and such items as may require publication by the Town and/or Highway Laws shall be published therein.

The above Resolution was offered by
Seconded by

Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett

Resolution duly adopted.

Resolution Designating Town Depositories

Whereas, under Section 64 of the Town Law, it is provided that the Town Board shall deposit monies coming into their hands by virtue of their office.

Be it Resolved, that the Bank of America be designated as depository in which the Supervisor, Town Clerk, Tax Collector and Town Justices shall deposit all monies coming into their hands by virtue of their office and Orange County Trust be a second depository for the Capital Account for the Town Hall Project and any other accounts as required.

Resolution offered by

Resolution seconded by

**Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett**

Resolution duly adopted.

Resolution Relating to the Town Board Meetings

Be it Resolved, that the Town Board conduct their regular monthly meeting the third Thursday of each month at 7:30 PM and the Workshop Meeting on the Tuesday preceding the Town Board Meeting at 7:30 PM. An additional Workshop Meeting will be held on the first Monday if deemed necessary, except for Monday Holidays when the meeting will be held on the following Tuesday of the month. All meetings shall be held at the Town Hall in Port Ewen, New York.

**Resolution offered by
Resolution seconded by**

Resolution duly adopted.

Official Undertaking

Whereas, it is required by the State of New York that local officials who receive and disburse public monies submit an "Official Undertaking".

Be it Resolved, that the Town of Esopus town Board contract with Ulster Insurance Services for Public Dishonesty Bond which bond shall remain on file in the Town Clerk's Office.

**Resolution offered for adoption by
Resolution seconded by**

**Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett**

Resolution duly adopted.

Holiday Schedule

Whereas, the annual holiday schedule is recorded as a part of the Town's personnel policy.

Be it Resolved, that the Town of Esopus will observe the following paid holidays in 2010:

- | | |
|----------------------------------|------------------------------|
| 1. New Year's Day | 8. Columbus Day |
| 2. Martin Luther King's Birthday | 9. Election Day |
| 3. President's Day | 10. Veteran's Day |
| 4. Good Friday | 11. Thanksgiving Day |
| 5. Memorial Day | 12. Day after Thanksgiving |
| 6. Fourth of July | 13. Day before Christmas Day |
| 7. Labor Day | |

Resolution was offered by
Resolution seconded by

Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett

Resolution duly adopted.

Resolution to Reaffirm the Town of Esopus Investment Policy

Be it Resolved, that the Town Board has reviewed and adopts the investment policy as recorded in the Town Board Minutes dated March 8, 1989 and updated and amended on July 18, 2002.

Resolution offered by
Resolution seconded by

Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett

Resolution duly adopted.

Procurement Policy

Whereas, Section 104-b of the General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML, 103 or any other law: and

Whereas, comments have been solicited from those officers of the Town involved with Procurement;

Now, Therefore, Be it Resolved, that the Town of Esopus does hereby adopt the Procurement Policy which was adopted on January 12, 1993 and on file in the 1993 Minute Book.

**The above Resolution was offered by
Resolution seconded by**

**Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett**

Resolution duly adopted.

Resolution Relating to Town Clerk Hours

Whereas, the Town Board shall set the hours of the Town Clerk's Office,

Be it Resolved, the hours shall be 9AM – 4:00 PM Monday through Friday.

**The above Resolution was offered by
Resolution seconded by**

**Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett**

Resolution duly adopted.

Resolution Establishing Deputy Town Clerks and Their Appointments

Be it Resolved, that the Deputy Town Clerks assume all powers and duties of the Town Clerk and

Be it Resolved, that the Deputy Town Clerks shall be compensated as set forth in the annual budget.

**The above Resolution was offered by
Resolution seconded by**

**Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett**

Resolution duly adopted.

Town Clerk Diane L. McCord does hereby appoint, Holly Netter and Nancy Henry as Deputy Town Clerks.

Resolution Designating Deputy Tax Collector

Whereas, under Section 35 of the Town Law it is provided that the Town Board may set compensation for the Deputy Tax Collector and Bookkeeper to the Tax Collector.

Be it Resolved, that Cheryl Wilcox be appointed as Deputy Tax Collector.

**Resolution offered by
Resolution seconded by**

**Supervisor John Coutant
Councilperson Gloria VanVliet
Councilperson Wayne Freer
Councilperson Donna McAuley
Councilperson Kyle Barnett**

Resolution duly adopted.

Resolution designating Dog License Penalty Fees

Whereas, the Town Board has adopted Local Law No. 2 for 2008 to charge delinquent dog owners with fines of \$25 for dog owners who do not license their dogs in accordance with NYS Agriculture and Markets Law or dog owners who have not renewed their dog licenses and are summoned to court

Be it Resolved, the Town Board will continue to charge a \$25 fine.

**Supervisor John Coutant
 Councilperson Gloria VanVliet
 Councilperson Wayne Freer
 Councilperson Donna McAuley
 Councilperson Kyle Barnett**

Resolution to Fix 2010 Salaries

Gloria VanVliet	Town Councilperson	\$5,390.49
Wayne Freer	Town Councilperson	\$5,390.49
Donna McAuley	Town Councilperson	\$5,390.49
Kyle Barnett	Town Councilperson	\$5,390.49
Jean Ackerson	Court Clerk	\$ 13.94 per hr.
Karen A. Bitonte	Court Clerk	\$ 14.36 per hr.
Lois DeKoskie	Sr. Court Clerk	\$ 15.58 per hr.
Robert Grieco	Town Justice	\$20,105.12
Michael A. McEvoy	Court Bailiff	\$ 25.00 per hr.
Joesph Murray	Court Bailiff	\$ 25.00 per hr.
Ernest L. Osterhoudt	Court Bailiff	\$ 25.00 per hr.
Elizabeth A. Shanley-Manicone	Town Justice	\$20,105.12
Marianne M. Wells	Court Clerk	\$ 13.94 per hr.
John K. Coutant	Supervisor	\$29,749.06
Debra J. Kain	Bookkeeper	\$ 17.02 per hr.
April M. Oneto	Sec. to Planning Bd.	\$ 14.36 per hr.
Bernice McNierney	Tax Collector	\$19,611.70
Cheryl Wilcox	Deputy Tax Collector	\$ 13.53 per hr.
Assessor Dan Terpening	Assessor	\$45,987.05

Josephine A. Mignone	Deputy Assessor	\$ 15.92 per hr.
Edith L. Glenn	Assessment Field Worker	\$ 14.36 per hr.

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Diane L. McCord	Town Clerk	\$30,000.00
Holly A. Netter	Deputy Town Clerk	\$14.36 per hr.
Nancy Henry	Deputy Town Clerk	\$14.36 per hr.

Langston Williams III	Custodial Worker	\$13.39 per hr.
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Jill K. Shufeldt	Dog Control Officer	\$12.98 per hr.
Kevin W. Hindman	Deputy Dog Control Off.	\$12.98 per hr.
Laurie A. Lawrence	Dog Kennel Attendant	\$12.98 per hr.
Diane Terpening	Dog Kennel Attendant	\$10.61 per hr.
Walter VanLeuven	Custodial Worker	\$12.98 per hr.

Timothy H. Keefe	Building Inspector II/Code Enforcement Officer	\$25.45 per hr.
Deborah Pugliese	Fire Inspector	\$19.67 per hr.
Joan Boris	Senior Database Clerk/Typ.	\$14.36 per hr.

Alan A. Larkin	Highway Superintendent	\$30,000
Karen A. Mains	Sec. to Hwy Supt.	\$14.36 per hr.

Edward W. Avery, Jr.	Rd. Maintenance Leader	\$21.30 per hr.
Frederick J. Becker	HME0	\$21.00 per hr.
Jeffrey W. Brown	HME0	\$20.75 per hr.
Jon Walter Haight	MEO	\$20.45 per hr.
James V. Joyce	MEO	\$20.20 per hr.
Michael J. Litts	MEO	\$19.70 per hr.
Christopher D. Lortz	MEO	\$19.95 per hr.
Robert H. Peterson, Jr.	MEO	\$19.70 per hr.
David C. Quinn	MEO	\$19.95 per hr.
Kenneth Solaas	MEO	\$19.95 per hr.
Trevor B. Stevens	MEO	\$19.95 per hr.
Bruce L. Woinoski	MEO	\$21.30 per hr.

Gary E. Cady	Recreation Attendant	\$13.81 per hr.
David J. Greenberg	Recreation Attendant	\$11.61 per hr.
Daniel P. Kiernan	Recreation Aide/Seasonal	\$11.61 per hr.
Daniel Vedder	Parks Maint. Dir./MEO	\$19.94 per hr.

