Town of Esopus
Seeking Board Secretary

Position: Secretary to the Environmental Board
Secretary to the Waterfront Advisory Board

Description: The Secretary shall keep minutes of all meetings and shall maintain a file of all correspondence and records.

Salary: $12/hour

Secretary to the Environmental Board
Current Board Size: 9 members
Board Meeting Frequency: Monthly
Board Meetings Held: 3rd Wednesday at 7:30 pm

Secretary to the Waterfront Advisory Board
Current Board Size: 9 members
Board Meeting Frequency: Monthly
Board Meetings Held: 1st Wednesday at 7:00 pm

Board Meeting Location: Town Hall Community Room

To Apply Please Contact: Diane McCord
Town Supervisor
845-331-0676 OR
supervisor@esopus.com