

Counselor Contract

Mission Statement: The objective of the Town of Esopus Summer Day Camp Park Program is to provide youth with an opportunity to participate in supervised, structured, recreational and educational activities. The program will include, but is not limited to, activities such as: athletics, art, crafts, nature, music, playground play, and board games or other activities that enrich the education of children. Active and passive games and activities will encourage positive character, education, leisure, recreation, and social-emotional growth. The counselors and campers will work as a community to enjoy the summer program. Staff will be responsible for keeping a safe and positive environment for the betterment of the community.

Schedule: The Town of Esopus Summer Day Camp Park Program at Ross Park, Port Ewen will take place Monday through Friday, 7 weeks beginning the Monday after School ends, from 9 am to 3 pm. The camp will be closed one day for the July 4th holiday.

Be on time!

Counselors work 8:45-3:15. Hours may vary depending on the kind of day it is. It could be extremely hot, and/or rainy and attendance may not warrant all counselors to work you may be asked to go home early. I will first ask for volunteers and if there are none, then I will go by seniority, the most senior counselor first and it will be on a rotating basis. The **ONLY** reason a counselor may not be sent home will be if a counselor has the necessary First Aid/CPR that is required by the NYS Health Dept. Do not get discouraged about this; it is very difficult to tell if this will happen at all.

Sick/Vacation policy: There are 34 days of camp and you are expected to work. ***I will allow days off for vacation but I do need to know prior to the first day of camp and IF I have enough coverage.*** Sick days could require a doctor's note. You do NOT get paid when you do not work!

Be Healthy!

Lunch: All counselors must bring their own healthy lunch, and individual water bottles are encouraged. Bring a healthy lunch remember the kids look up to you, YOU are their idol!

Transportation: Counselors who drive are to the park their vehicles in the lot across the street from the ball field. If arriving by bicycle, **You should wear a bike helmet for 2 reasons 1) to protect your head from injury and 2) to set a good example.**

Daily Procedures: Upon arrival to camp, Counselors are to put your lunches in the refrigerator and any personal belongings in the storage closet and if you are asked to do a job like setting up the lunch table, hanging up the clock, filling the water jug, etc., this would be the time to do it without being asked every day.

Proper apparel at camp is important for everyone's safety. Footwear that allows counselors to participate in all activities is encouraged. Socks and shoes, with ties or Velcro, Closed toe sports sandals may be worn. Fun shoes like open toe sandals, flip flops or slip on shoes are not appropriate for camp activities. Feet must be protected at all times. Spaghetti strap tank tops are

not allowed. If you are given uniform shirts then you are required to wear you are identifiable to the public. If nyou have worked prior years and have uniform shirts you may wear them.

Please apply sunscreen on a daily basis on all exposed skin. Please be sure to check yourself for ticks, poison ivy, etc. each day.

Please be sure to communicate with other counselors, Assistant Directors and Camp Director about behaviors or illnesses/injury that occur during camp hours. The more we know, the better the camp will be for all!

Keep our park clean!

It is your job to have the kids help you clean up after each activity. Throw away your trash, don't litter, wash your hands, and clean up spills.

You may choose activities that you are comfortable with leading. You must keep in mind the safety of the children. You should try planning a different game or activity once a week. Just check with the director to schedule. We should all also encourage participation. Please keep in mind the varied age groups for these activities. **Do not touch the children.** I can not stress this enough. One hug a day do not let them sit on your laps, do not let them play with your hair, hats, headphones, ipods, cell phones etc. germs, lice can be exchanged by sharing your personal items. Believe me you do not want to deal with lice and do not think you are immune if you are clean. Lice prefer clean heads.

Follow the rules of the Park! Certain parts of the park have specific rules that need to be followed to stay safe. Be sure you know what is expected of you! If you don't think you should do something, you are probably correct and shouldn't! Safety is the most important concern The storage closet, medical kit and supplies and equipment in the closet are off limits to campers. In the event of a fire, drill or emergency, campers are expected to follow all instructions for safety precautions. Certain rules for each part of the park must be followed at all times to keep everyone safe. These specific rules will be discussed on the first day of camp.

I have read and understand the rules and policies set forth in the Counselor's Contract above. I understand that if I violate these rules and/or policies to an **unacceptable extent**, on the first offense I will be given a verbal warning, second offense a written warning and third offense is termination. By signing below I agree to take the position as counselor for the Town of Esopus according to the contract above.

Counselor's Signature and date

Director's Signature and date