

TOWN OF ESOPUS
ORGANIZATIONAL MEETING
JANUARY 1, 2018

Present: Supervisor Shannon Harris
Councilperson Gloria Van Vliet
Councilperson Kathie Quick
Councilperson Jared Geuss
Councilperson Chris Farrell

Recording Administrator: Holly A. Netter, Town Clerk, RMC

Pledge to the flag

Opening: Outgoing Supervisor Diane McCord opened the meeting at 12:00 pm.

INVOCATION – REV. DAVID BRECHTER, ST. REMY REFORMED CHURCH

Outgoing Supervisor’s Message

Supervisor McCord wished everyone a Happy New Year and gave her out going message:

It is a time of change for the Town of Esopus and for me.
It is a time to wish everyone my best for the coming year.
It is a time to retire after working for forty years for the Town of Esopus.
It is a time to remember all those friends and co-workers who have gone on before me.
It is a time to remember when computers were not part of my everyday life.
It is a time to step forward and begin a new way of life taking care of health will be my priority.
It is time to thank my family, my special friend Don Van Buren and all those people who have helped me along the way.

The Town of Esopus has been my reason for being for the past forty years. I have always loved the people, the job and serving my community. I thank you for all the support you have always given. The memories I have accumulated are a gift I will cherish.

Supervisor McCord received a thank you from the audience as well as a standing ovation.

SWEARING IN CEREMONY

- 1. **Town Clerk Holly Netter**
Was sworn in by Diane McCord

- 2. **Supervisor Shannon Harris**
Was Sworn In by Town Clerk Holly Netter

- 3. **Councilperson Kathie Quick**
Was Sworn In by Town Clerk Holly Netter

- 4. **Councilperson Jared Geuss**
Was sworn in by Judge Elizabeth Manicone

- 5. **Councilperson Chris Farrell**
Was sworn in by Town Clerk Holly Netter

- 6. **Judge Robert Grieco**
Was sworn in by Town Clerk Holly Netter

- 7. **Tax Collector Bernice McNierney**
Was Sworn in by Diane McCord

2018 LIAISON APPOINTMENTS

The Supervisor has made the following Liaison Appointments for 2018:

Assessor’s Office	Councilperson/Van Vliet/Sup. Harris
Building Department	Councilperson Jared Geuss
Buildings & Grounds /Rec. Dept	Supervisor Shannon Harris
Comprehensive Plan	Councilperson Geuss/Sup. Harris
Dog Control/UCSPCA	Councilperson Gloria VanVliet
Economic Development	Councilperson Farrell/Sup. Harris
Environmental Board	Councilperson Kathie Quick
Highway Department	Supervisor Shannon Harris
Justice Court	Councilperson Gloria VanVliet
Planning Board	Councilperson Chris Farrell
Port Ewen Water/Sewer Dept.	Councilperson Chris Farrell
Recreation Board	Councilperson Jared Geuss
Tax Collector’s Office	Councilperson Geuss/Sup. Harris
Town Clerk’s Office	Supervisor Shannon Harris
Transfer Station	Councilperson Gloria Van Vliet
Waterfront Advisory	Councilperson Kathie Quick
Zoning Board of Appeals	Councilperson Kathie Quick

RESOLUTION - 2018 APPOINTMENTS

Whereas, the Town Board of the Town of Esopus must make appointments for various officers, board members and employees,

Therefore, Be it Resolved,

- | | |
|--|---|
| Kathie Quick | is hereby appointed Deputy Supervisor |
| Cathy Canzian | is hereby appointed Secretary to Supervisor |
| Holly Netter..... | is hereby appointed Registrar of Vital Statistics |
| Holly Netter..... | is hereby appointed Records Management Officer |
| Holly Netter..... | is hereby appointed Marriage Officer |
| Daniel P. Terpening and Melinda McKnight | are hereby appointed Town Historians |
| Richard Valentine..... | is hereby appointed Fire Inspector |
| Salvatore Morrello III..... | is hereby appointed Building Inspector |
| Salvatore Morrello III & Richard Valentine | are hereby appointed Code Enforcement Officers |
| Lois DeKoskie & Marianne Wells | are hereby appointed Clerks to the Justices |
| Karen Bitonte..... | is hereby appointed Clerk to the Court |
| Ernest Osterhoudt
Joseph Murray
Frank E. Kobes
Henry Yost | are hereby appointed Court Security Officers |
| Klyne Esopus Historic Society | is hereby appointed Historic Society |

Jill Shufeldt.....	is hereby appointed Dog Control Officer
Kevin Hindmann.....	is hereby appointed Assistant Dog Control Officer
(Vacant) _____	Assessment Board of Review Member Term to expire 9/30/2021
Mark Ellison_____	is hereby appointed Chairperson Environmental Board (1/1/18 to 12/31/18)
Stephanie Erwin.....	is hereby appointed as a Secretary to the Environmental Board (1/1/18–12/31/18)
Francesca Sansone Laurie Sherridan Vacant (Williamson,G) Vacant (Barnes)/ Vacant (Williamsson,R)	are hereby appointed to the Environmental Board (term to expire are hereby appointed to the Environmental Board (term to expire 12/31/2019)
Roxanne Pecora	is hereby appointed Chairperson to the Planning Board (1/1/18 to 12/31/18)
Roxanne Pecora	T/O Esopus Representative to the Ulster County Planning Board 1/1/18 to 12/31/21
Fred Zimmer	T/O Esopus Alternate Representative to the Ulster County Planning Board 1/1/18 to 12/31/21
April Oneto	is hereby appointed Planning Board Secretary (1/1/2018 -12/31/2018)
Vacant (Yost)	is hereby appointed to the Planning Board term to expire 12/31/2024

?	is hereby appointed as liaison from the Planning Board to the Waterfront Advisory Board / (1/1/2018-to 12/31/2018)
Marc Phalen & Michael Tronolone	are hereby appointed to the Port Ewen Water Sewer Board (1/1/2018 - 12/31/2021)
Gloria Meschi.....	is hereby appointed Secretary to Port Ewen Water/Sewer Board (1/01/2018-12/31/2018)
Kathleen DiSciallo.....	is hereby appointed Recreation Director (1/1/2018 to 12/31/2018)
Kathleen DiSciallo.....	is hereby appointed Secretary to the Recreation Board (1/1/2018 to 12/31/2018)
Robert Wells, Jack Saalweachter, Jeffrey Scull & Kathy Robinson	are appointed to the Recreation Board (1/1/2018 to 12/31/2022)
Sean Brandt	is appointed to the Recreation Board from (1-1-18 to 12/31/2018)
Janet Bellusci.....	is hereby appointed Chairperson of the Waterfront Advisory Board (1/1/18 to 12/31/2018)
Janet Bellusci.....	is hereby appointed Liaison from the Environmental Board to the Waterfront Advisory Board (1/1/18 to 12/31/2018)
?	is hereby appointed Secretary to the Waterfront Advisory Bd. (1/1/2018 to 12/31/2018)
Joseph Guido.....	is hereby appointed as liaison from the Waterfront Advisory Board to the ZBA (1/1/2018 to 12/31/2018)

Margaret Phalen, Mercedes Ross, Eli Schloss & Vacant (GERKE) are hereby appointed as a Board Member to the Waterfront Advisory Board (1/1/2018 to 12/31/2020)

Kathleen Kiernan is hereby appointed Chairman of the Zoning Board of Appeals (1/1/2018 to 12/31/2018)

Glen Kubista & Victor Barraanca are hereby appointed member of the Zoning Board of Appeals (1/1/2018 to 12/31/2022)

April Oneto..... is hereby appointed Secretary to the Zoning Board of Appeals (1/1/2018 to 12/31/2018)

Resolution was offered by: Councilperson Chris Farrell
Seconded by: Councilperson Jared Geuss

Councilperson Gloria Van Vliet Aye
Councilperson Kathie Quick Aye
Councilperson Jared Geuss Aye
Councilperson Chris Farrell Aye
Supervisor Shannon Harris Aye

Resolution duly adopted.

RESOLUTION TO APPOINT ATTORNEY FOR THE TOWN

Be it Resolved, Paul Kellar, Esq. is appointed Attorney for the Town.

Resolution offered by: Councilperson Jared Geuss
Resolution seconded by: Councilperson Gloria Van Vliet

Councilperson Gloria Van Vliet Aye
Councilperson Kathie Quick Aye
Councilperson Jared Geuss Aye
Councilperson Chris Farrell Aye
Supervisor Shannon Harris Aye

Resolution duly adopted.

RESOLUTION TO AWARD MILEAGE EXPENSES

Whereas, there are those officials, legally authorized under the laws of the State of New York and those Town Officials who by the nature of their position, who must utilize their personal transportation in the performance of their duties,

Be it Resolved, that in compliance with the Town Law, Section 103, Subdivision 1A, the mileage compensation shall be at a rate of 54.5 cents per mile or as set forth periodically by the IRS.

Resolution offered by Councilperson Kathie Quick
Resolution seconded by Supervisor Shannon Harris

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

Be it Resolved, that the Daily Freeman is the official newspaper of the Town of Esopus and such items as may require publication by the Town and/or Highway Laws shall be published therein.

Resolution offered by: Councilperson Gloria Van Vliet
Resolution seconded by: Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION - OFFICIAL UNDERTAKING

Whereas, it is required by the State of New York that local officials who receive and disburse public monies submit an "Official Undertaking".

Be it Resolved, that the Town of Esopus Town Board contract with Marshall & Sterling Insurance Company for Public Dishonesty Bond which bond shall remain on file in the Town Clerk's Office.

Resolution offered by: Councilperson Jared Geuss
Resolution seconded by: Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION RELATING TO THE TOWN DEPOSITORIES

Whereas, under Section 64 of the Town Law, it is provided the Town Board shall deposit monies coming into their hands by virtue of their office,

Be it Resolved, The Bank of Greene County be designated as depository in which the Supervisor, Town Clerk, Tax Collector, Bookkeeper shall deposit all monies coming into their hands by virtue of their office and Orange County Trust be a second depository for the Capital Account for the Town Hall Project and any other accounts required.

Resolution offered by: Councilperson Jared Geuss
Resolution seconded by: Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

TOWN BOARD MEETINGS

The Town Board will conduct their regular monthly meetings on the third Thursday of each month at 7:00 PM and the Workshop meetings on the first Tuesday at 7:00 PM. Additional Workshop meetings will be held on the fourth Thursday of the month, if deemed necessary. All meetings shall be held at the Town Hall in Ulster Park, New York.

WORKSHOP MEETING 7PM (T)	TOWN BOARD MEETING 7 PM (TH)	WORKSHOP IF NEEDED 7PM (TH)
JAN 1ST ORGANIZATIONAL NOON	JAN 18 TH	JAN 25 TH
FEB 6 TH	FEB 15 TH	FEB 22 ND
MARCH 6 TH	MAR 15 TH	MAR 22 ND
APRIL 3 RD	APRIL 19 TH	APRIL 26
MAY 1 ST	MAY 17 TH	MAY 24 TH
JUNE 5 TH	JUNE 21 ST	JUNE 28
*JULY 10 TH	JULY 19 TH	JULY 26 TH
AUG 7 TH	AUG 16 TH	AUG 23 RD
*SEPT 11 TH	SEPT 20 TH	SEPT 27 TH
OCT 2 ND	OCT 18 TH	OCT 25 TH
*NOV 13 TH	NOV 20 TH	-
DEC 4 TH	DEC 20 TH	DEC 27 TH

RESOLUTION - HOLIDAY SCHEDULE

Whereas, the annual holiday schedule is recorded as part of the Town’s personnel policy.

Be it Resolved,

- | | |
|----------------------------------|----------------------------|
| 1. New Year’s Day | 8. Columbus Day |
| 2. Martin Luther King’s Birthday | 9. Election Day |
| 3. President’s Day | 10. Veteran’s Day |
| 4. Good Friday | 11. Thanksgiving Day |
| 5. Memorial Day | 12. Day after Thanksgiving |
| 6. Fourth of July | 13. Christmas Day |
| 7. Labor Day | |

Resolution offered by: Councilperson Gloria Van Vliet

Resolution seconded by: Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION TO REAFFIRM THE TOWN OF ESOPUS INVESTMENT POLICY

Be it Resolved, the Town Board has reviewed and adopts the Investment Policy as recorded in the Town Board Minutes dated March 8, 1989 and updated and amended on July 18, 2002.

Resolution offered by: Councilperson Jared Geuss
Resolution seconded by: Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION - PROCUREMENT POLICY

Whereas, Section 104-b of the General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML 203, or any other law and

Whereas, comments have been solicited from those Officers of the Town involved with Procurement;

Now, Therefore, Be it Resolved, the Town of Esopus does hereby adopt the Procurement Policy which was originally adopted on January 12, 1993 and on file in the 1993 Minute Book and by motion was updated to reflect the general municipal law on August 3, 2015 to include the following: Purchase Contracts - \$20,000 and Contracts of Public Works - \$35,000,

Resolution was offered by: Councilperson Gloria Van Vliet
Resolution seconded by: Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION RELATING TO TOWN CLERK HOURS

Whereas, the Town Board shall set the hours of the Town Clerk’s Office,

Be it Resolved, the hours shall be 9AM – 4PM Monday through Friday.

Resolution offered by: Councilperson Kathie Quick
Resolution seconded by: Councilperson Jared Geuss

Councilperson Gloria Van Vliet Aye
Councilperson Kathie Quick Aye
Councilperson Jared Geuss Aye
Councilperson Chris Farrell Aye
Supervisor Shannon Harris Aye

All in favor, Resolution duly adopted.

RESOLUTION ESTABLISHING DEPUTY TOWN CLERKS AND THEIR POWERS

Be it Resolved, the Deputy Town Clerks assume all powers and duties of the Town Clerk and

Be it Resolved, the Deputy Town Clerks all be compensated as set forth in the annual budget.

Resolution was offered by: Councilperson Jared Geuss
Resolution seconded by: Supervisor Shannon Harris

Councilperson Gloria Van Vliet Aye
Councilperson Kathie Quick Aye
Councilperson Jared Geuss Aye
Councilperson Chris Farrell Aye
Supervisor Shannon Harris Aye

All in favor, Resolution duly adopted.

APPOINTMENT OF DEPUTIES

Holly A. Netter does hereby appoint Erin McNierney and Barbara Jankowski as Deputy Town Clerks.

Bernice McNierney does hereby appoint Patricia Gallo as Deputy Tax Collector.

Resolution to Fix 2018 Salaries:

Whereas, the Town Board shall establish the salaries for the Elected Official and Town Employees,

Be It Resolved, the following salaries will be fixed for 2018,

Gloria VanVliet	Town Councilperson	\$6,439.77	yr.
Kathy Quick	Town Councilperson	\$6,439.77	yr.
Jared Geuss	Town Councilperson	\$6,439.77	yr.
Chris Farrell	Town Councilperson	\$6,439.77	yr.
Elizabeth Shanley-Manicone	Town Justice	\$22,861.26	yr.
Robert C. Grieco	Town Justice	\$22,861.26	yr.
Karen Bitonte	Clerk	\$16.75	hr.
Lois DeKoskie	Clerk to Justice	\$18.12	hr.
Marianne Wells	Clerk to Justice	\$18.12	hr.
Joseph Murray	Court Security Officer	\$25.00	hr.
Ernest L. Osterhoudt	Court Security Officer	\$25.00	hr.
Frank E. Kobes	Court Security Officer	\$25.00	hr.
Henry A. Yost	Court Security Officer	\$25.00	hr.
Shannon Harris	Supervisor/Budget Officer	\$35,000	yr.
Debra J. Kain	Bookkeeper/Secretary	\$20.54	hr.
Cathy Canzian	Secretary to Supervisor	\$13.87	hr.
Holly A. Netter	Town Clerk	\$45,900	yr.
Erin McNierney	Deputy Town Clerk	\$16.18	hr.
Barbara Jankowski	Deputy Town Clerk	\$14.01	hr.
Bernice McNierney	Tax Collector	\$22,084.02	yr.
Patricia Gallo	Deputy Tax Collector	\$13.26	hr.
Josephine Mignone	Assessor	\$51,000	yr.
Mara Rothman	Assessment Field Worker Clerk	\$15.81	hr.
Kristin McDermott	Assessment Field Worker	\$13.00	hr.
Patricia Smith	Clerk	\$13.26	hr.
Jill K. Shufeldt	Dog Control Officer	\$14.99	hr.
Kevin W. Hindman	Deputy Dog Control Officer	\$14.99	hr.

Salvatore Morello III	Building Inspector II/Code Enforcement Officer	\$59,160	Yr.
Richard Valentine	Fire Inspector/Code Enforcement Officer	\$23.89	hr.
Joan Boris	Senior Database Clerk/Typist	\$16.75	hr.
Michael Cafaldo	Highway Superintendent	\$36,726.12	yr.
Karen Mains	Sec. to Highway Supt.	\$17.79	hr.
Edward Avery, Jr.	MEO	\$23.91	hr.
Frank Banks	MEO	\$22.80	hr.
Derrick G. Brown	MEO	\$23.41	hr.
Jeffrey W. Brown	Working Supervisor	\$25.73	hr
Andrew W. Jansen	MEO	\$23.08	hr.
Michael J. Litts	HMEO	\$23.70	hr.
Christopher D. Lortz	MEO	\$23.35	hr.
Andre Otayek	MEO	\$22.80	hr
Robert H. Peterson Jr.	MEO	\$23.35	hr.
Trevor B. Stevens	MEO	\$23.35	hr.
Steven J. Valentini	MEO	\$23.35	hr.
Marc. D. Weinberger	MEO	\$23.46	hr.
Daniel Vedder	Buildings & Grounds Main. Dir.	\$55,536.61	(\$26.70hr)
Michael Miller	Custodian	\$15.41	hr
David J. Greenberg	Recreation Attendant	\$13.56	hr
Kathleen M. DiSciullo	Recreation Director	\$9,262.62	yr.
Gloria L. Meschi	Secretary Port Ewen Water/Sewer	\$17.06	hr
April Oneto	Secretary to Planning BD & ZBA	\$18.42	hr
Donald F. Kiernan	Water/Sewer Supt.	\$30,000.00	yr.
Eric Balash	Water/Sewer Foreman	\$24.59	hr
Peter Koelli	Water Treatment Operator	\$24.89	hr
Timothy P. Byron	Water Treatment Operator	\$24.56	hr
Michael Dauner	Water Treatment Operator	\$24.56	hr
Kenneth Solaas	Water Treatment Operator	\$24.33	hr

Resolution was offered by: Councilperson Kathie Quick
Resolution seconded by: Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

All in favor, Resolution duly adopted.

Miscellaneous

Supervisor Shannon Harris closed the meeting by thanking everyone for coming to witness this exciting new day and invited everyone to a hot lunch provided by the elected officials. She said she was honored to have been elected to serve in the position of Supervisor. It is a privilege that she takes seriously and is aware she is replacing one of the longest standing public servants this Town has had. She said, "Diane McCord is genuinely one of the most honest, sincere and trustworthy persons I've ever met. She has served the Town well." Supervisor Harris said "even though I am relatively new, I don't have streets or parks after my family name, but that I have chose to settle in Esopus with my family as our permanent home. Therefore, it means a tremendous amount to me to have been chosen by the people of this Town to lead and steer our future. I will do my very best to serve diligently and apply all my skills to preserve the greatness that already exists here in the Town, while working my hardest to enhance what we have so that Esopus continues to progress as one of the most promising attractive and productive river towns in the Hudson Valley. "

ADJOURNMENT

MOTION TO CLOSE THE ORGANIZATIONAL MEETING WAS MADE BY COUNCILPERSON CHRIS FARRELL AND SECONDED BY COUNCILPERSON JARED GEUSS AT 12:40 PM. ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

Respectfully submitted,

**Holly A. Netter
Town Clerk, RMC**