

TOWN OF ESOPUS
ORGANIZATIONAL MEETING

JANUARY 7, 2019

The 2019 Organizational meeting was held on Monday, January 7, 2019 in the Town Hall, 284 Broadway, Ulster Park, NY with the following persons in attendance:

Present: **Supervisor Shannon Harris**
 Councilperson Gloria Van Vliet
 Councilperson Kathie Quick
 Councilperson Jared Geuss
 Councilperson Chris Farrell

Recording Administrator: **Holly A. Netter, Town Clerk, RMC**

Opening - Supervisor Shannon Harris opened the meeting at 7:00 pm.

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Pledge to the flag

Public Comment - none

Supervisor's Message

Supervisor Harris wished everyone a Happy New Year.

2019 LIAISON APPOINTMENTS

The Supervisor has made the following Liaison Appointments for 2019:

Assessor's Office	Councilperson/Van Vliet/Sup. Harris
Building Department	Councilperson Jared Geuss
Buildings & Grounds /Rec. Dept	Supervisor Shannon Harris
Comprehensive Plan	Councilperson Geuss/Sup. Harris
Dog Control/UCSPCA	Councilperson Gloria VanVliet
Economic Development	Councilperson Farrell/Sup. Harris
Environmental Board	Councilperson Kathie Quick
Highway Department	Supervisor Shannon Harris

Justice Court
Planning Board
Port Ewen Water/Sewer Dept.
Recreation Board
Tax Collector's Office
Town Clerk's Office
Transfer Station
Waterfront Advisory
Zoning Board of Appeals

Councilperson Gloria VanVliet
Councilperson Chris Farrell
Councilperson Chris Farrell
Councilperson Jared Geuss
Councilperson Geuss
Supervisor Shannon Harris
Councilperson Gloria Van Vliet
Councilperson Kathie Quick
Councilperson Kathie Quick

RESOLUTION - 2019 APPOINTMENTS

Whereas, the Town Board of the Town of Esopus must make appointments for various officers, board members and employees,

Therefore, Be it Resolved,

Kathie Quick	is hereby appointed Deputy Supervisor
Karen Winkle Gorsline	is hereby appointed Confidential Secretary to Supervisor
<i>Sean Brandt (apt 1/22/19)</i>	<i>is hereby appointed temporary Community Outreach Coordinator 90 days</i>
Holly Netter	is hereby appointed Registrar of Vital Statistics
Holly Netter	is hereby appointed Records Management Officer
Holly Netter	is hereby appointed Marriage Officer
Melinda McKnight	is hereby appointed Town Historian
Richard Valentine	is hereby appointed Fire Inspector
Salvatore Morrello III	is hereby appointed Building Inspector

Salvatore Morrello III & Richard Valentine	are hereby appointed Code Enforcement Officers
Lois DeKoskie & Marianne Wells	are hereby appointed Clerks to the Justices
Karen Bitonte	is hereby appointed Clerk to the Court
Ernest Osterhoudt	are hereby appointed Court Security Officers
Luis Torres Devin McDermott Frank E. Kobes Henry Yost	
Klyne Esopus Historic Society	is hereby appointed Historic Society
Jill Shufeldt	is hereby appointed Dog Control Officer
Kevin Hindmann	is hereby appointed Assistant Dog Control Officer
Hank Pitner	Assessment Board of Review Member Term to expire 9/30/2019
Mark Ellison	is hereby appointed Chairperson Environmental Board (1/1/19 to 12/31/19)
Lisa Mance	is hereby appointed Secretary to the Environmental Board (1/1/19–12/31/19)
Cynthia McVay, Mark Ellison & Stephanie Erwin	are hereby appointed to the Environmental Board (term to expire 12/31/2020)

Susan Barbarisi (Apt 1/22/19)

is hereby appointed to the Environmental Board (term to expire 12/31/20)

Susan Lieching (Apt 1/22/19)

is hereby appointed to the Environmental Board (term to expire 12/31/2019)

Vacant (Williamson,R)

is hereby appointed to the Environmental Board (term to expire 12/31/2019)

Kathleen DiSciullo

is hereby appointed Recreation Director (1/1/2019 to 12/31/2019)

Kathleen DiSciullo

is hereby appointed Secretary to the Recreation Board (1/1/2019 to 12/31/2019)

Bernice McNierney, Sean Brandt, & Roger Brandt

are appointed to the Recreation Board (1/1/2019 to 12/31/2023)

Roxanne Pecora

is hereby appointed Chairperson to the Planning Board (1/1/19 to 12/31/19)

Vacant

is hereby appointed as liaison from the Planning Board to the Waterfront Advisory Board (1/1/2019 to 12/31/2019)

Lisa Mance

is hereby appointed Planning Board Adm. Ast. (1/1/2019 -12/31/2019)

Daniel Michaud

was previously appointed for a term to expire 12/31/2025

Douglas Dekoskie	is hereby appointed to the Port Ewen Water/Sewer Board (term to expire 12/31/2022)
Douglas Dekoskie	Is hereby appointed Chairman of the Port Ewen Water/Sewer Board (1/1/19-12/31/20)
Vacant (Phalen)	is hereby appointed to the Port Ewen Water/Sewer Board (term to expire 12/31/2021)
Gloria Meschi	is hereby appointed Secretary to Port Ewen Water/Sewer Board (1/01/2019-12/31/2019)
Mercedes Ross	is hereby appointed Chairperson of the Waterfront Advisory Board (1/1/19 to 12/31/2019)
Mercedes Ross	is hereby appointed Liaison from the Environmental Board to the Waterfront Advisory Board (1/1/19 to 12/31/2019)
Amy Cahill	is hereby appointed to the Waterfront Advisory Board (1/1/19 – 12/31/2021)
Lisa Mance	is hereby appointed Secretary to the Waterfront Advisory Bd. (1/1/2019 to 12/31/2019)
Vacant (Guido)	is hereby appointed Liaison from the Waterfront advisory Bd to ZBA. (1/1/2019 to 12/31/2019)

Vacant (Bellusci)

are hereby appointed as a Board Member to the Waterfront Advisory Board (1/1/2019 to 12/31/2021)

Karl Wick

is hereby appointed Chairman of the Zoning Board of Appeals (1/1/2019 to 12/31/2019)

Karl Wick

is hereby appointed member of the Zoning Board of Appeals (1/1/2019 to 12/31/2023)

VACANT (KIERNAN)

is hereby appointed member of the Zoning Board of Appeals (1/1/2019 to 12/31/2023)

Jim Tomessetti

is hereby appointed member of the Zoning Board of Appeals (1/1/2019 to 12/31/2020)

VACANT (KUBISTA)

is hereby appointed member of the Zoning Board of Appeals (1/1/2019 - 12/31/22)

Lisa Mance

is hereby appointed Secretary to the Zoning Board of Appeals (1/1/2019 to 12/31/2019)

Resolution was offered by: Councilperson Jared Geuss

Seconded by: Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION TO APPOINT ATTORNEY FOR THE TOWN

Be it Resolved, Paul Kellar, Esq. is appointed Attorney for the Town.

Resolution offered by: Councilperson Kathie Quick
Resolution seconded by: Councilperson Jared Geuss

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION TO AWARD MILEAGE EXPENSES

Whereas, there are those officials, legally authorized under the laws of the State of New York and those Town Officials who, by the nature of their position, who must utilize their personal transportation in the performance of their duties,

Be it Resolved, that in compliance with the Town Law, Section 103, Subdivision 1A, the mileage compensation shall be at a rate of 58 cents per mile or as set forth periodically by the IRS.

Resolution offered by Councilperson Gloria Van Vliet
Resolution seconded by Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

Be it Resolved, that the Daily Freeman is the official newspaper of the Town of Esopus and such items as may require publication by the Town and/or Highway Laws shall be published therein.

Resolution offered by Councilperson Jared Geuss
Resolution seconded by Councilperson Gloria Van Vliet

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION - OFFICIAL UNDERTAKING

Whereas, it is required by the State of New York that local officials who receive and disburse public monies submit an “Official Undertaking”.

Be it Resolved, that the Town of Esopus Town Board contract with Marshall & Sterling Insurance Company for Public Dishonesty Bond which bond shall remain on file in the Town Clerk’s Office.

Resolution offered by Councilperson Jared Geuss
Resolution seconded by Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION RELATING TO THE TOWN DEPOSITORIES

Whereas, under Section 64 of the Town Law, it is provided the Town Board shall deposit monies coming into their hands by virtue of their office,

Be it Resolved, The Bank of Greene County be designated as depository in which the Supervisor, Town Clerk, Tax Collector, Bookkeeper shall deposit all monies coming into their hands by virtue of their office and Orange County Trust be a second depository for the Capital Account for the Town Hall Project and any other accounts required.

Resolution offered by Councilperson Gloria Van Vliet
Resolution seconded by Councilperson Jared Geuss

Councilperson Gloria Van Vliet **Aye**
 Councilperson Kathie Quick **Aye**
 Councilperson Jared Geuss **Aye**
 Councilperson Chris Farrell **Aye**
 Supervisor Shannon Harris **Aye**

Resolution duly adopted.

RESOLUTION SETTING TOWN BOARD MEETING SCHEDULE

BE IT RESOLVED, the Town Board will conduct their regular monthly meetings on the Third Tuesday of each month at 7:30 PM except where noted and the Workshop meetings on the first Tuesday at 7:00 PM except where noted. All meetings shall be held at the Town Hall 284 Broadway, Ulster Park, New York.

<i>WORKSHOP MEETING 7PM (T)</i>	<i>TOWN BOARD MEETING 7:30 PM (T)</i>	
<i>JAN 8TH ORGANIZATIONAL 7 PM</i>	JAN 22ND	
FEB 5 TH	FEB 21ST** THURSDAY	
MARCH 5 TH	MAR 19 TH	
APRIL 2 ND	APRIL 23RD*	
MAY 7 TH	MAY 21 TH	
JUNE 4 TH	JUNE 18 TH	
JULY 9TH*	JULY 23RD*	
AUG 6 TH	AUG 20 TH	
SEPT 3 RD	SEPT 17 TH	
OCT 1 ST *	OCT 22TH*	
*NOV 4TH MONDAY	NOV 19 TH	
DEC 3 TH	DEC 17 TH	

Resolution offered by Councilperson Jared Geuss
Resolution seconded by Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION - HOLIDAY SCHEDULE

Whereas, the annual holiday schedule is recorded as part of the Town's personnel policy.

Be it Resolved,

- | | |
|----------------------------------|----------------------------|
| 1. New Year's Day | 8. Columbus Day |
| 2. Martin Luther King's Birthday | 9. Election Day |
| 3. President's Day | 10. Veteran's Day |
| 4. Good Friday | 11. Thanksgiving Day |
| 5. Memorial Day | 12. Day after Thanksgiving |
| 6. Fourth of July | 13. Christmas Day |
| 7. Labor Day | |

Resolution offered by Councilperson Kathie Quick
Resolution seconded by Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION TO REAFFIRM THE TOWN OF ESOPUS INVESTMENT POLICY

Be it Resolved, the Town Board has reviewed and adopts the Investment Policy as recorded in the Town Board Minutes dated March 8, 1989 and updated and amended on July 18, 2002.

Resolution offered by Councilperson Chris Farrell
Resolution seconded by Councilperson Jared Geuss

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION - PROCUREMENT POLICY

Whereas, Section 104-b of the General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services, not subject to the bidding requirements of GML 203, or any other law and

Whereas, comments have been solicited from those Officers of the Town involved with Procurement;

Now, Therefore, Be it Resolved, the Town of Esopus does hereby adopt the Procurement Policy which was originally adopted on January 12, 1993 and on file in the 1993 Minute Book and by motion was updated to reflect the general municipal law on August 3, 2015 to include the following: Purchase Contracts - \$20,000 and Contracts of Public Works - \$35,000,

Resolution offered by Councilperson Jared Geuss
Resolution seconded by Councilperson Chris Farrell

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION RELATING TO TOWN CLERK HOURS

Whereas, the Town Board shall set the hours of the Town Clerk’s Office,

Be it Resolved, the hours shall be 9AM – 4PM Monday through Friday.

Resolution offered by Councilperson Gloria Van Vliet
Resolution seconded by Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

RESOLUTION ESTABLISHING DEPUTY TOWN CLERKS AND THEIR POWERS

Be it Resolved, the Deputy Town Clerks assume all powers and duties of the Town Clerk and

Be it Resolved, the Deputy Town Clerks all be compensated as set forth in the annual budget.

Resolution offered by Councilperson Chris Farrell
Resolution seconded by Councilperson Jared Geuss

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

APPOINTMENT OF DEPUTIES

Holly A. Netter does hereby appoint Erin McNierney and Barbara Jankowski as Deputy Town Clerks.

Bernice McNierney does hereby appoint Patricia Gallo as Deputy Tax Collector.

Resolution to Fix 2019 Salaries:

Whereas, the Town Board shall establish the salaries for the Elected Official and Town Employees,

Be It Resolved, the following salaries will be fixed for 2019,

Gloria VanVliet	Town Councilperson	\$6,568.57	yr.
Kathy Quick	Town Councilperson	\$6,568.57	yr.
Jared Geuss	Town Councilperson	\$6,568.57	yr.
Chris Farrell	Town Councilperson	\$6,568.57	yr.
Elizabeth Shanley-Manicone	Town Justice	\$23,318.49	yr.
Robert C. Grieco	Town Justice	\$23,318.49	yr.
Karen Bitonte	Clerk	\$17.08	hr.
Lois DeKoskie	Clerk to Justice	\$18.48	hr.
Marianne Wells	Clerk to Justice	\$18.48	hr.
Devin McDermott	Court Security Officer	\$25.00	hr.
Ernest L. Osterhoudt	Court Security Officer	\$25.00	hr.
Frank E. Kobes	Court Security Officer	\$25.00	hr.
Henry A. Yost	Court Security Officer	\$25.00	hr.
Luis Torres	Court Security Officer	\$25.00	hr.
Shannon Harris	Supervisor/Budget Officer	\$39,000	yr.
Debra J. Kain	Bookkeeper/Secretary	\$23.84	hr.
Karen Winkle- Gorsline	Confidential Secretary	\$18..36	hr.
Holly A. Netter	Town Clerk	\$50,000	yr
Erin McNierney	Deputy Town Clerk	\$16.50	hr.
Barbara Jankowski	Deputy Town Clerk	\$15.00	hr.

Bernice McNierney	Tax Collector	\$22,525.70	yr.
Patricia Gallo	Deputy Tax Collector	\$16.00	hr.
Josephine Mignone	Assessor	\$52,020	yr.
Kenneth Sickler	Assessment Field Worker	\$15.30	hr.
Kristin McDermott	Assessment Field Worker	\$14.00	hr.
Patricia Smith	Clerk	\$14.00	hr.
Jill K. Shufeldt	Dog Control Officer	\$15.29	hr.
Kevin W. Hindman	Deputy Dog Control Officer	\$15.29	hr.
Salvatore Morello III	Building Inspector II/Code Enforcement Officer	\$61,161.00	Yr.
Richard Valentine	Fire Inspector/Code Enforcement Officer	\$24.76	hr.
Joan Boris	Senior Database Clerk/Typist	\$17.09	hr.
Michael Cafaldo	Highway Superintendent	\$41,727	yr.
Karen Mains	Sec. to Highway Supt.	\$18.15	hr.
Edward Avery, Jr.	MEO	\$24.39	hr.
Frank Banks	MEO	\$23.26	hr.
Derrick G. Brown	HMEO	\$23.88	hr.
Jeffrey W. Brown	Working Supervisor	\$26.24	hr.
Andrew W. Jansen	MEO	\$23.54	hr.
Michael J. Litts	HMEO	\$24.17	hr.
Christopher D. Lortz	MEO	\$23.82	hr.
Christopher Marx	MEO	\$23.26	hr.
Andre Otayek	MEO	\$23.26	hr.
Robert Peterson Jr	MEO	\$23.82	hr.
Trevor Stevens	MEO	\$23.82	hr.
Steven Valentini	MEO	\$24.10	hr.
Marc Weinberger	MEO	\$24.24	hr.
Daniel Vedder	Buildings & Grounds Main. Dir.	\$56,638.40	(\$27.23hr)
Edward Clark	Asst Dir Building & Grounds	\$18.00	hr
David J. Greenberg	Recreation Attendant	\$15.87	hr

Brendan Reilly	Seasonal Recreation Attendant	\$12.24	hr
Kathleen M. DiSciullo	Recreation Director	\$9,447.87	yr.
Gloria L. Meschi	Secretary PE Water/Sewer	\$17.40	hr
Lisa Mance	Adm. Asst. Planning BD & ZBA	\$18.64	hr.
Lisa Mance	Sec. Waterfront & Enviro Bds.	\$15.00	hr
Donald F. Kiernan	Water/Sewer Supt.	\$30,000.00	yr.
Eric Balash	Water/Sewer Foreman	\$25.08	hr
Peter Koelli	Water Treatment Operator	\$25.39	hr
Timothy P. Byron	Water Treatment Operator	\$25.05	hr
Michael Dauner	Water Treatment Operator	\$25.05	hr
Kenneth Solaas	Water Treatment Operator	\$24.82	hr

Resolution was offered by: Councilperson Chris Farrell
Resolution seconded by: Councilperson Kathie Quick

Councilperson Gloria Van Vliet	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

All in favor. Resolution duly adopted.

ASSESSOR APPOINTMENT

Councilperson Jared Geuss said there has been a lot of movement in the Assessors’ office this year and sees the Assessor Position moving into a training role as well as the regular duties of the job this year. He said he felt she would be investing a lot of time and it was appropriate to reappoint her now instead of waiting until 9/30/19.

Councilperson Gloria Van Vliet said Joanna does an excellent job in the Assessors’ office. Many people come in unhappy and after she explains how the assessment is calculated or she

negotiates a settlement, most people leave satisfied. Other Towns appoint their Assessors at their Organizational Meeting instead of waiting for their term to expire. Councilperson Van Vliet sees no one else more qualified for the position.

Kathie Quick said she agreed, Joanna works hard to keep the residents happy and works well with them.

A MOTION WAS MADE BY COUNCILPERSON JARED GEUSS TO RE-APPOINT JOANNA MIGNONE AS SOLE ASSESSOR EFFECTIVE 10/1/19 - 9/30/2025. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET.

***VOTE SUSPENDED.** Councilperson Farrell said he would like to go into Executive Session prior to the vote.

A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO ENTER EXECUTIVE SESSION AT 7:40 PM FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT OF A PARTICULAR INDIVIDUAL. THE MOTION WAS SECONDED BY COUNCILPERSON JARED GEUSS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY COUNCILPERSON KATHIE QUICK TO COME OUT OF EXECUTIVE SESSION AT 7:46 PM. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET . ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

THE MOTION HAD BEEN MADE BY COUNCILPERSON JARED GEUSS TO RE-APPOINT JOANNA MIGNONE AS SOLE ASSESSOR EFFECTIVE 10/1/19 - 9/30/2025. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

Supervisor Harris said we look forward to her continued excellent customer service and cooperation with enhancing transparency initiatives as far as tax calculation. Supervisor Harris said the Board looks forward to regular reports on how she is gaining efficiencies.

ADJOURNMENT

MOTION TO ADJOURN THE ORGANIZATIONAL MEETING WAS MADE BY COUNCILPERSON CHRIS FARRELL AND SECONDED BY JARED GEUSS AT 7:50 PM. ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

Respectfully submitted,

Holly A. Netter
Town Clerk, RMC