

**TOWN BOARD WORKSHOP MEETING
MAY 17, 2016**

A regularly scheduled Town Board Workshop Meeting was held on Tuesday MAY 17, 2016 in the Town Hall 284 Broadway Ulster Park, New York at 7:00 PM with the following people in attendance:

Supervisor Diane McCord
Councilperson Wayne Freer
Councilperson Les Kalmus
Councilperson Kyle Barnett - Absent
Councilperson Gloria Van Vliet

Recording Administrator Holly A. Netter, Town Clerk

Supervisor Diane McCord opened the meeting at 7:30 pm.

PUBLIC COMMENT – NONE

TRANSFER STATION

Lenny Liberta attended the meeting and provided the Board members with pictures of the progress that has been made at the Transfer Station. There was a discussion relating to fees, procedures and items that were needed to continue to upgrade the Transfer Station. There seems to be a problem when the employees are helping people, others drive in and out without stopping and paying. The Board approved the purchase of a driveway Signal Bell Kit to alert the employees when someone enters the area. The purchase of a 20 lb. Fire Extinguisher was approved. There are 2 signs that are in bad shape. Approval was given to replace one of the metal 4 x 8 sign with the removable supervisor name. The sign on the exterior of the Transfer Station will need to be replaced in the future. Mr. Liberta is also rehabbing the trailer; permission was given to remove the window where the AC is and put a second door in the trailer. Mr. Liberta said Dan Vedder was golden and dedicated to his job. He has been very helpful and is motivated to help with getting the necessary products to clean up the Transfer Station. Mr. Liberta also informed the Board that Brian Clarke had completed his OSHA training. He said Brian was doing well and was quite knowledgeable on the computer.

UCRRA is requesting a key to the Transfer Station for access to the boxes when the facility is closed. The stipulation is written in the contract, however there is reservation about giving the key. When the boxes are hauled away they should go over the scale so the Town can compare the weight that is charged to them by UCRRA and the new box that is being brought in also needs to be weighed because each box is a different size and weights vary. **A vote was taken, Van Vliet – AYE, KALMUS – AYE, FREER – NO, MCCORD – AYE Vote results 3 - 1 (Barnett – Absent)** The key will be given to UCRRA.

Lenny provided the Board with a copy of a letter he would like to hand out the Transfer Station patrons regarding the upcoming changes. the Board said the letter looked fine. Lenny asked the Town Board to think about a possible small discount for Veterans in the Town to thank them for their time served.

A MOTION WAS MADE BY COUNCILPERSON WAYNE FREER TO ENTER INTO EXECUTIVE SESSION AT 8:25 PM TO DISCUSS A PERSONNEL MATTER REGARDING THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON AND INVITED LENNY LIBERTA INTO THE SESSION. THE MOTION WAS SECONDED BY SUPERVISOR DIANE MCCORD. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY SUPERVISOR DIANE MCCORD TO COME OUT OF EXECUTIVE SESSION AT 8:40PM AND WAS SECONDED BY COUNCILPERSON WAYNE FREER. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY COUNCILPERSON WAYNE FREER TO REMOVE JOHN BAUER FROM THE PAYROLL AND AUTHORIZED THE SUPERVISOR TO DISCUSS THE MATTER WITH THE EMPLOYEE. THE REMOVAL WILL BE EFFECTIVE AS SOON AS THE SUPERVISOR IS ABLE TO MEET WITH THE EMPLOYEE AND OBTAIN THE NECESSARY DOCUMENTATION FROM THE INDIVIDUALS FROM THE TRANSFER STATION. THE MOTION WAS SECONDED BY COUNCILPERSON LES KALMUS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

HIGHWAY – BUCKET TRUCK

As discussed in a previous meeting, the Highway department's bucket truck is broken and the Board did not approve Superintendent Cafaldo to bid on a truck that was listed on the County auction. There are over 60 trees that need to come down in the Town and the cost of hiring someone to take down the trees is too costly. The County is able to help with emergency shared services but is not able to lend the truck for tree trimming. The Board changed their mind and felt Superintendent Cafaldo should put a bid in on the truck for \$2700 or \$3000, current bid was at \$2500. Online bids are accepted until Wednesday May 18th. Councilperson Gloria Van Vliet said the Water Sewer Department has a tree to remove and the cost for that tree is estimated to be \$2400.

ROSS PARK – INSURANCE WAIVER

An incident occurred this past weekend when a person who rented Ross Park was unable to have access to the gate being opened at Ross Park. A call was made and Dan Vedder said he would not take responsibility for leaving the gates unlocked. Gloria said the Board would take the responsibility and instructed Dan to unlock the gates. Supervisor McCord said she remembers a situation that had occurred but could not recall when it happened and if a decision was made. Town Clerk Netter said she thought it occurred sometime during the summer of last year. Councilperson Van Vliet and Freer do not remember this being voted on by the Board. Paul Kesik from Marshall & Sterling suggested the renter sign a waiver. Councilperson Freer said caterers and DJ's have insurance and would be conscientious. Marshall and Sterling, the Town's insurance company, said it is a liability and the gates should not be opened to allow cars into the playground area. Applications will need to be revised to ask if they are having a caterer or DJ who will need access through the gate. A key will be given and they will sign saying they are taking responsibility for opening and closing the gates.

A MOTION WAS MADE BY SUPERVISOR DIANE MCCORD AT 9:02 PM TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE PENDING LITIGATION FOR THE SPINNENWEBER TAX CERTIORARI. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE TO COME OUT OF EXECUTIVE SESSION AT 9:10 PM BY COUNCILPERSON FREER AND WAS SEONDED BY COUNCILPERSON KALMUS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

NO ACTION TAKEN.

A MOTION WAS MADE BY COUNCILPERSON FREER AT 9:11 PM TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE PENDING LITIGATION OF THE TAX CERTIORARI FOR PETER ROONEY. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE TO COME OUT OF EXECUTIVE SESSION AT 9:20 PM BY SUPERVISOR DIANE MCCORD AND WAS SEONDED BY COUNCILPERSON FREER. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

****A MOTION WAS MADE BY COUNCILPERSON WAYNE FREER TO ACCEPT THE AMOUNT OF 1.5 MILLION AS RECOMMENDED BY THE TOWN ATTORNEY AND ASSESSOR. THE MOTION WAS SECONDED BY COUNCILPERSON KALMUS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

NAVARRA

Mr. Navarra filled in our drainage ditch because his tree roots were being exposed. He filled back 200 feet which caused the Frary's property on 109 Pine Street Drive, St Remy to flood and water got in their basement. Supervisor McCord had Fred Zimmer from the Planning Board do research on the property and he has confirmed the Town has an easement thru Mr. Navarra's property. Attorney Keller has contacted the Supervisor on this matter and advice has been given. It will be up to the Frarys to obtain a survey and title search and proceed on their own accordingly.

WATER/SEWER BOARD RESUMES

Two resumes have been received for the vacancy on the Water/ Sewer Board. The Board asked Town Clerk Holly Netter to contact the individuals and set up the interviews for May 25, 2016 at the next Town Board meeting.

MISCELANEOUS

Cas Landi Park

A few months ago Supervisor McCord said she has had several complaints and concerns about there being no shelter from the sun at Cas Landi Park in St. Remy. A metal pavilion was supposed to be constructed on the old lighthouse foundation. Due to insurance liability the pavilion could not be erected and still remains in pieces at the Highway Department. An anonymous donor has offered \$5,000 to complete the job. Measurements need to be taken to ensure the pavilion will fit.

WATERFRONT DEVELOPMENT LOAN FUND

There is \$223,437 to lend out to businesses from the Waterfront Development Loan Fund and can be distributed according to the original guide lines.

A MOTION WAS MADE BY COUNCILPERSON WAYNE FREER TO ADJOURN THE MEETING AT 9:33 PM AND WAS SECONDED BY COUNCILPERSON LES KALMUS . ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

Respectively submitted,

Holly A. Netter, RMC
Town Clerk