

**TOWN BOARD WORKSHOP MEETING  
August 7, 2017**

A regularly scheduled Town Board Workshop Meeting was held on Monday, August 7, 2017 in the Town Hall 284 Broadway Ulster Park, New York at 7:30 PM with the following persons in attendance:

**Supervisor Diane McCord  
Councilperson Gloria Van Vliet  
Councilperson Wayne Freer  
Councilperson Jared Guess  
Councilperson Kathie Quick**

**Administrative Recorder: Holly A. Netter, Town Clerk**

Supervisor Diane McCord called the meeting to order at 7:30 PM.

**PUBLIC COMMENT - None**

**EXECUTIVE SESSION – INTERVIEW CYNTHIA MCVAY ENVIRONMENTAL BOARD**

**A MOTION WAS MADE BY SUPERVISOR DIANE MCCORD AT 7:31PM TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF INTERVIEWING CYNTHIA MCVAY FOR A VACANCY ON THE ENVIRONMENTAL BOARD. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**A MOTION WAS MADE BY SUPERVISOR MCCORD TO COME OUT OF EXECUTIVE SESSION AT 7:40PM. THE MOTION WAS SECONDED BY COUNCILPERSON JARED GUESS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**\*A MOTION WAS MADE BY KATHIE QUICK TO APPOINT CYNTHIA MCVAY TO THE ENVIRONMENTAL BOARD WITH A TERM ENDING 12/31/2018. THE MOTION WAS SECONDED BY COUNCILPERSON JARED GUESS.**

**EXECUTIVE SESSION – ATTENDANCE ISSUE ENVIRONMENTAL BOARD MEMBER**

**A MOTION WAS MADE TO ENTER INTO EXECUTIVE SESSION AT 7:40 PM BY SUPERVISOR DIANE MCCORD FOR THE PURPOSE OF DISCUSSING A PARTICULAR INDIVIDUALS LACK OF ATTENDANCE RECORD ON THE ENVIRONMENTAL BOARD. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**A MOTION WAS MADE BY COUNCILPERSON WAYNE FREER TO COME OUT OF EXECUTIVE SESSION AT 7:50PM AND WAS SECONDED BY SUPERVISOR MCCORD. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**\*A MOTION WAS MADE TO WRITE A LETTER TO ALICIA BARNES STATING SHE HAS 30 DAYS TO CONTACT THE TOWN BOARD IF SHE IS INTERESTED IN STAYING ON THE ENVIRONMENTAL BOARD AFTER MISSING THREE MEETINGS. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**INSURANCE REVIEW – PAUL KESICK, MARSHALL & STERLING (M&S)**

Paul Kesick from Marshall & Sterling came and gave a review of the current coverage for the various buildings in the Town and the recommended increases by NYMIR. They feel some of the buildings are underinsured. The values of the buildings have to be pretty close; we have a 90% co insurance; meaning we are covered for 90% of the replacement value. They feel there are several structures that need to be analyzed. We do not want to have a co insurance penalty because of the lack of coverage. The Board agreed they will have to review the information prior to a decision being made. When M & S took over the insurance there was a separate policy for the boiler machinery at the Highway Garage that they did not do a broker of record for which ended up lapsed and not paid through Travelers. The overall increase to the policy with the suggested increases would cost approximately \$1,000 more. Paul agreed that the figures should be reviewed. Paul also confirmed Lenny Liberta obtained a Pollution Policy for the Transfer Station.

**DON KIERNAN – PORT EWEN WATER/SEWER SUPERINTENDANT CONTRACT**

**A MOTION TO ENTER INTO EXECUTIVE SESSION WAS MADE BY SUPERVISOR DIANE MCCORD AT 8:10PM FOR THE PURPOSE OF CONTRACT NEGOTIATIONS FOR DON KIERNAN, WATER SUPERINTENDENT. THE MOTION WAS SECONDED BY COUNCILPERSON JARED GUESS. DON KIERNAN WAS INVITED INTO THE SESSION. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**A MOTION TO COME OUT OF EXECUTIVE SESSION WAS MADE AT 8:25 PM BY SUPERVISOR MCCORD. MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**\*A MOTION WAS MADE BY SUPERVISOR MCCORD AND SECONDED BY COUNCILPERSON KATHIE QUICK TO APPROVE THE 2 YEAR CONTRACT FOR DON KIERNAN, WATER SUPERINTENDENT.**

**\*COUNCILPERSON GUESS ADDED BASED ON COST SAVINGS AND UNDERSTANDING DON WILL CONTINUE TO TRAIN FOR FUTURE TRANSITION OF THE POSITION. ALL MEMBERS VOTED IN FAVOR. MOTION CARRIED. COUNCILPERSON FREER SPOKE HIS PEACE IN EXECUTIVE SESSION.**

**RSS STIPULATION OF DISCONTINUANCE US DISTRICT COURT**

The attorneys for RSS have agreed to voluntarily discontinue the federal court proceedings as well as withdraw their appeal regarding the state court decision however, the Judge has not signed off on it.

**SHARED SERVICE AGREEMENT**

Supervisor McCord received more shared service agreements that need to be signed. The resolutions will be signed during the Town Board Meeting.

**TENTATIVE BUDGET MEETING DATE**

A budget meeting date of September 6<sup>th</sup> at 10 am was discussed; the date did not work for everyone. September 7<sup>th</sup> or 8<sup>th</sup> are options. Brian Pickard, CPA, will be asked if those dates work for him.

**AIR BED AND BREAKFAST RENTALS**

Sal Morello III, Building Inspector, is reviewing information on the short term rentals. Councilperson Gloria Van Vliet said Myles Putman should review the short term rental terminology. Special Use application and procedures will need to be amended and come before the Building Inspector for a yearly review.

**NEW REC BUILDING UPDATE**

Mike Cafaldo has confirmed he will be able to assist in the construction of the new Recreation Department Garage at Town Hall. He will have 4 guys available; 6-8 trees will need to be removed. The Highway Department will erect the building. Dan Vedder will take care of the rest. October is the targeted start date. All in agreement to break ground as soon as possible. Supervisor McCord asked Councilperson Freer to meet with Dan Vedder to *get all the pieces together*. Councilperson Freer agreed.

**TRANSFER STATION ROLL-OFF ROOF UPDATE**

The Transfer Station Roll- Off roof is complete. The outer legs need 10-12 bags of concrete and additional man power to help complete the work. RRA is giving Lenny a hard time because there is a foot of mud where they are dropping the roll-offs. The rain rolls off the roof, the area around the roof needs to be graded and stone needs to be placed to help the water drain properly and rectify the mud issue.

**DISASTER DECLARATION BY PRESIDENT FOR WINTER STORM STELLA 1/5/17**

There will be a meeting on August 10 at 10 am at SUNY Ulster Karen Mains will attend the meeting. The Town is expected to get financial assistance for that storm.

**DEAD TREES ON BROADWAY**

There needs to be a work order from the State DOT to take down the dead trees on Broadway. The Town will need to replace with 10 new trees. The state paid \$600 for each of the trees when they were originally installed. Supervisor McCord will look around for a replacement cost for a reasonable size tree and contact the State for more information.

**SOLAR PROJECT – TRANSFER STATION**

CSX and Central Hudson need to coordinate to install the lines across the tracks. After the final connection is made and the final test is completed the solar production will begin.

**TEVAS CONTRACT**

The contract has been received back from Peter Matera, Attorney for TEVAS, and has been passed on to Paul Kellar, Town Attorney. There is a question on the amount of insurance coverage. Corrections seemed to be straight forward months ago but the attorneys have had issues with the contract.

**SAMS GRANT – SEWER VAC TRUCK Continued**

The Sewer Vac Truck we had chosen has been sold. New truck information has been sent back to the State. Supervisor McCord is waiting for the Dormitory Authority to get back to her.

**MAINETTI PROPERTY DAMAGE**

Several months ago damage was caused during a snow storm to the Mainetti Property, 212 Alda Dr/181 Decker Street, St. Remy.

**A MOTION WAS MADE BY SUPERVISOR MCCORD TO PAY THE BILL FOR THE DAMAGE IN THE AMOUNT OF \$ 1,227.00. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**ADJOURNMENT**

**A MOTION TO ADJOURN AT 9:50 PM WAS MADE BY SUPERVISOR MCCORD AND SECONDED BY COUNCILPERSON WAYNE FREER. ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.**

Respectfully submitted,

**Holly A. Netter  
Town Clerk**