

**TOWN BOARD WORKSHOP MEETING**  
**September 20, 2016**

A regularly scheduled Town Board Workshop Meeting was held on Tuesday, September 20, 2016 in the Town Hall 284 Broadway Ulster Park, New York at 7:00 PM with the following people in attendance:

Supervisor Diane McCord  
Councilperson Wayne Freer  
Councilperson Les Kalmus  
Councilperson Kyle Barnett - Absent  
Councilperson Gloria Van Vliet

Recording Administrator Holly A. Netter, Town Clerk

Supervisor Diane McCord opened the meeting at 7:05 pm.

**PUBLIC COMMENT**

Kathy Robinson, Recreation Board Member, announced the date of December 10<sup>th</sup> for the Winter Wonderland Parade. A snow/rain date will be December 11<sup>th</sup>.

Kathy has been working on putting together a Strawberry Moon Dance for next year. The event will be Friday night June 9, 2017. It will be held at the George Freer park from 7pm – 10 pm. She has a committee of 7 members who are helping plan the event. She reviewed some details about the event. There will be food trucks and live music. This event is intended to be a fundraiser. Each year someone will be chosen, tickets will be sold in memory of that chosen person and the proceeds will be donated to a specific cause. She has all costs covered except for a wooden barrel and the cost of soda to make a punch for the event. More details will follow as the information becomes available.

**Recreation Program Budget - Kathy DiSciullo**

Kathy DiSciullo, Director of the Recreation Program, attended the meeting to discuss her budget for 2017. During the budget workshop meeting held last week, the CPA said we were losing approximately \$20,000 in revenue from the program. The fees that are currently being charged to participate in the Summer Camp Program need to be increased. Figures from neighboring towns were reviewed and the cost to participate in their programs. Most camps only run for 6 weeks. Prices ranged from \$240 to 485 for the 6 week program. Some towns offer a weekly program for \$75 and the camp is held from 10am – 3pm. Other programs are only 2 days a week or half day programs. Most of these programs start after July 4<sup>th</sup> and end the same time as our program. There are many hands needed to run these programs and a ratio of 12:1 is set by the Department of Health.

Currently the fee for a resident is \$220 and \$90.00 for each additional child. We have 127 residents participating in the program. Additional information regarding the actual expenditures YTD for the park program need to be obtained and the Board will continue to discuss this budget at the next workshop meeting.

**MAINTENANCE BUILDING**

– REMOVED FROM ADGENDA. DAN VEDDER WAS NOT PRESENT.

**LOCAL LAWS NEEDING REVISION**

Myles Putman attended the meeting to provide text to revise Loc Law 123-46.b (4). The Notice of the Public Hearing should be published in the official newspaper 5 days prior to the date of the hearing. This section of the code currently reads 10 days. It is suspected that it was overlooked when prior code changes had been made many years ago. It is the only area that requires 10 days instead of 5 days notice. The Law also affects the manner in which the adjacent property owners are notified. Each Board member was given a copy of the Proposed Local Law.

A copy of a repeal of local Law No 1 – 1979 Section 68.27 D.(1),(2) was also given to Town Board Members. This law will eliminate the Purebred Licensing for Dogs in Esopus.

Over the past year the Board has been discussing the possibility of having an alternate member for the Planning Board to ensure a quorum. Councilperson Van Vliet made the suggestion making that change to the Law as well.

**COMPREHENSIVE PLAN APPOINTEES**

Supervisor McCord has the following members interested in being on the Comprehensive Plan Review Committee:

	Mark Ellison	Environmental Board
	Fred Zimmer	Planning Board
Melonie Marino & Frank Skerritt		Zoning Board
	Janet Balushi	WaterFront Advisory Board
	Leslie Kalmus	Town Board Representative

The Board will make a decision on who will be chosen to represent each Board. This will be a 5 person Board.

**Employee Handbook**

The Employee handbook has not been updated in over 10 years. Our insurance carrier, Marshall & Sterling, has given a sample and the Board members were sent an electronic copy for review. There are sections that do not apply and can be omitted. Councilperson Freer suggested getting a copy of another municipality’s book, which has been recently updated, and using it as a guideline.

**TREES TO BE REMOVED BAYARD ST/LAMPMAN AVE– MIKE CAFALDO**

Mike Cafaldo Highway Superintendent attended the meeting and told the Board there were two trees which hit a home on the corner of Bayard and Lampman Ave. There is another tree still hanging over the owner’s garage. The trees are surrounded by wires and Central Hudson has been contacted. A work order has been placed but the trees have yet to be removed. Mike

contacted 3 tree companies for estimates to remove the trees. However, only one returned his call. The cost is expected to be \$2,981- \$4,223 to remove the two trees. The homeowners, as well as Highway Superintendent Cafaldo, have called Central Hudson requesting action to be taken. Supervisor McCord will send an official letter requesting Central Hudson to take immediate action to correct this dangerous situation.

There is a tree on Hoyt Street across from the Presentation Church, located on the Town right-of-way, which needs to be removed. Highway Superintendent, Mike Cafaldo, agreed to take it down. Mike has 80 trees which need to be taken down many due to the Emerald Ash Borer. He is beginning to take down trees and cleanout the catch basins.

- Highway needs 3 new trucks as discussed in the Budget Workshop meeting. Two 2011 International trucks have needed \$43,000 worth of repairs over the past year. Those trucks will be sold and the proceeds will almost cover the first payment. The Town Board agreed that it was foolish to keep spending money repairing the trucks and told Mike Cafaldo he could move forward. Mike is “piggy backing” off of the Town of Onondaga’s Bid so he can forgo the bidding process. The trucks will be purchased in 2017.

#### **PROPANE BID - WATER PLANT**

Each of the Board members were emailed a copy of the minutes from the Bid Opening held on Monday September 19<sup>th</sup>. The Bid Opening is for approximately \$16,000 gallons of propane to be delivered to the Water Plant on River Road. Bottini Fuel was the lowest bidder at \$ .99/gallon. A resolution will be presented for vote at the Town Board meeting on September 28, 2016.

#### **EXECUTIVE SESSION**

**A MOTION WAS MADE AT 8:00 PM BY COUNCILPERSON WAYNE FREER TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT HISTORY OF THE ASSESSOR. THE MOTION WAS SECONDED BY COUNCILPERSON LESLIE KALMUS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**A MOTION WAS MADE AT 8:25 PM BY COUNCILPERSON WAYNE FREER TO COME OUT OF EXECUTIVE SESSION. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**No Action Taken**

**A MOTION WAS MADE AT 8:25 PM BY SUPERVISOR DIANE MCCORD TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE CONTRACT OF THE BUILDING INSPECTOR. THE MOTION WAS SECONDED BY COUNCILPERSON WAYNE FREER. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED**

**A MOTION WAS MADE AT 8:30 PM BY SUPERVISOR DIANE MCCORD TO COME OUT OF EXECUTIVE SESSION. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**No Action Taken**

**BUDGET WORKSHOP MEETING**

**A MOTION WAS MADE BY COUNCILPERSON FREER TO HOLD A BUDGET WORKSHOP MEETING ON OCTOBER 13 AT 9 AM AT THE TOWN HALL. THE MOTION WAS SECONDED BY LESLIE KALMUS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

**MISCELANEOUS**

Councilperson Wayne Freer, liaison to the Transfer Station, said Lenny was concerned the Transfer Station numbers are down. In lieu of more signs, Councilperson Freer said he made a suggestion to create a flyer to distribute in the outlying areas. Suggestions were made to reach out to groups such as the Klyne Museum, Esopus Seniors and Church groups. Perhaps a bulk mailing can be done. A short video will be made and aired on TV 23 to raise awareness of the location of the Transfer Station and all of the improvements which have been made.

**A MOTION WAS MADE BY SUPERVISOR DIANE MCCORD TO ADJOURN THE MEETING AT 8:42 PM AND WAS SECONDED BY COUNCILPERSON LES KALMUS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

Respectively submitted,

Holly A. Netter, RMC  
Town Clerk