

**TOWN BOARD WORKSHOP MEETING
October 2, 2018**

A regularly scheduled Town Board Meeting was held on Tuesday, October 2, 2018 in the Town Hall, 284 Broadway, Ulster Park, NY with the following persons in attendance:

**Supervisor Shannon Harris
Councilperson Gloria Van Vliet
Councilperson Jared Geuss
Councilperson Kathie Quick
Councilperson Chris Farrell**

**Brian Pickard, CPA
Debbie Kain, Bookkeeper**

Administrative Recorder: Holly A. Netter, Town Clerk, RMC

Supervisor Shannon Harris called the regular scheduled meeting to order at 7:02 PM.

Public Comment – none

2019 Budget Review

Bookkeeper, Debbie Kain, reviewed the changes made in the budget. An amendment to the Sewer budget was made which decreased the budget by \$40,000. Don Keirnan, Water Superintendent, said they had received corrected information from the City of Kingston. Expenses billed for 2019 are anticipated to be \$10,000 versus \$50,000 as originally expected. The water budget proposes a \$.35 increase. The rate has not changed since 2013 when it had been lowered by \$.10.

An adjustment was made to allow for a possible Recreation Position to change from part time to full time employee and included a buyout. This person would also be a wingman for the Highway Department during winter storms.

These two adjustments basically offset one another. Brian Pickard, CPA, said the Town will remain under the 2% cap.

A MOTION WAS MADE BY COUNCILPERSON JARED GEUSS TO APPROVE THE TENTATIVE BUDGET AND HAVE BRIAN PICKARD, CPA, SEND IT TO THE STATE. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A Public Hearing date for the 2019 Budget will need to be set at the Town Board meeting held on October 18, 2018.

Updates:

Transfer Station – Lenny Liberta

There is a new contamination fee being charged by the UCRRA for recycled items that are not allowed. The fine is based on the percentage of contamination in addition to the \$103.00 per ton we already pay. Lenny and his staff are trying to educate people by handing out flyers explaining what recycled items are acceptable but he is met with resistance from the residents. As soon as the employees turn their backs, people are throwing the items into the roll-off. The workers then have to pull the items out to avoid the contamination fee. Since these items are not “free” recyclables, they become MSW and the workers need to throw it away with the garbage. Ultimately the Town ends up having to pay for it. Lenny has taken pride in the appearance of the Transfer Station since he took over in 2015. However, in an attempt to get people to pay attention to what is no longer accepted recyclables, Lenny is leaving the items that do not belong and have been removed on the ground in front of the roll-off. County Legislator, Laura Petite, was present at the meeting and said New Paltz has placed video equipment at the Transfer Station which cost \$250 to monitor. Violators are given one warning then are assessed a contamination fine of \$30. Lenny feels in the past the Boy Scouts had a positive impact on the residents when they helped out on Saturdays and hopes they return soon. If the Boy Scout education does not work, the Town will look into installing video cameras and imposing a fine. The patrons need to be motivated to change.

At a previous Town Board Workshop meeting, the Board agreed to spend \$6,700 to have the electrical repairs made at the Transfer Station. This amount was based on the removal of a building which is currently used by the Highway Department. Running the electric from the existing building will enable the Town to save money. The building is no longer needed by Highway and the Transfer Station will use it for storage. During the budget meetings, they had also agreed on a third carport to be erected over the roll off so the MSW stays dry and we do not have to pay excessive charges due to snow and rain.

The Board agreed to allow the \$6,700 to be reallocated to have the electrical repairs made by Dan Vedder and Derek Brown from the Highway Department. The carport will be ordered and installed this year before the snow flies in 2018.

Ulster County Youth Bureau

A MOTION WAS MADE BY COUNCILPERSON JARED GEUSS TO AUTHORIZE THE SUPERVISOR TO SIGN AN AGREEMENT WITH ULSTER COUNTY YOUTH BUREAU FOR PROFESSIONAL SERVICES TO PROVIDE OVERSIGHT OF AN OUT OF SCHOOL SUMMER RECREATIONAL PROGRAM FROM JUNE 1, 2018 THROUGH SEPTEMBER 20, 2018. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

**Due to a department head change at the County level, paperwork the Town did not receive, and the program completion for 2018, the Town will be paid as soon as the County receives the contract from the Town.

PLANNING BOARD FEE SCHEDULE UPDATE

**TOWN OF ESOPUS
PLANNING BOARD FEE SCHEDULE**

****Application Fee of \$100.00 will be charged for every action brought before the Planning Board. ****

Land Subdivisions

Lot Line Adjustment	\$350 per line removed
Minor or Major Subdivisions	\$900 plus \$100 each lot (includes Site Plan Fee)
Recreation in lieu of land	\$2,000 per new lot or dwelling unit (whichever is more)
PUD – Pre-approval	TBD
PUD – Approval of PUD conceptual Plan (Draft Finding Statement)	TBD
Educational or Classroom Space/ Dormitories/Rehab Center	\$500 plus \$100 per 1,000 sq. ft. of bldg area up to \$2,500 plus Escrow Account
Commercial	\$200.00 plus Escrow Account
Public Hearings	\$200.00
Subdivision Time Extensions	\$100.00

Site Plan Reviews:

Residential – Minor Subdivision (1-3)	\$250 plus \$100 per dwelling unit
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Site Plan Reviews (continued):

Residential – All others 4+ Educational or Classroom Space/ Dormitories/Rehab Center	\$500 plus \$100 per dwelling unit \$500 plus Escrow Account
Commercial	Escrow Account
Recreation in lieu of land for Multi-Family	\$2,000 per new lot or dwelling unit
Public Hearing	\$200.00
Public Services for Engineer Review	Escrow Account
Special Use Permit	\$775 (includes Site Plan)
Site Plan Time Extension Requests	\$100.00
<u>S.E.Q.R.</u>	
SEAF	Escrow Account
LEAF	Escrow Account
EIS	Escrow Account
REZONING FEE	\$2, 000 plus \$250 per Town Board Meeting + Escrow Account

A MOTION WAS MADE BY COUNCILPERSON JARED GEUSS TO APPROVE THE UPDATED PLANNING/ZONING FEE SCHEDULE WHICH WAS PRESENTED AND PREVIOUSLY REVIEWED/ APPROVED BY THE PLANNING BOARD AT THEIR SEPTEMBER MEETING. THE MOTION WAS SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

STORMWATER REQUEST FOR PROPOSAL (RFP)

Supervisor Harris refined the scope of a RFP that she proposed to put out to have a broader assessment of the stormwater infrastructure. The RFP has been modified to include the areas in which residents complained of flooding. Most of these sites have been visited. An assessment of Town owned infrastructure and an understanding whether an easement exists for the Town to maintain that infrastructure is needed. A review of the RFP was given by Supervisor Harris. There is money allocated for stormwater drainage to have this RFP put into circulation. Councilperson Van Vliet added the corner of Doris Street and Eugene Street to the list. The

catch basin was bubbling and water was running like a stream down Doris Street. This has been a long standing problem and the area was added to the RFP. Supervisor Harris put a message on Facebook to gain information about troubled areas as well as personally visiting areas with Highway personnel. Timelines need to be fine-tuned before the RFP can be posted.

The RFP is to be advertised in the paper and sent out to engineering firms. Grant procurement is included in the RFP.

The Drinking Water Infrastructure Assessment RFP will also be advertised soliciting proposals from qualified firms to perform consulting work for assessment of the drinking water distribution and treatment system, including GIS mapping. The GIS mapping component of the two RFPS is designed to align with each other and can be overlaid. The program is scalable to include highways, signs and other things that need to be updated so we are able to coordinate between the departments. For example, if water lines are replaced, the mapping is updated and the road can then be paved. This will prevent having a road dug up just after being paved to make water improvements. Supervisor Harris said there is an opportunity to partner with other towns that draw their drinking water from the Hudson River.

The Water and Highway Superintendents were asked to review and give their input. The Town will seek grants to fund the long term projects. Councilperson Geuss asked if we had the ability to update information ourselves. Supervisor Harris said yes there may be a period of time they would assist while training selected personnel. A reminder was given that funds for the Drinking Water RFP and consultants have to come out of the Water Fund not the General fund.

Local Law #2 – 2018 Amendment to Law / Supervisor Eligible for Health Benefits

Local law #2 of 2018 was introduced to amend Section 32- 60 (B) of the Town of Esopus to read as follows: Elected officials holding the position of Town Highway Superintendent, Town Clerk and Town Supervisor, provided such individual work a minimum of 35 hours per week during normal business hours, in such capacities excepting reasonable vacation, holiday and sick time.

A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO SET A PUBLIC HEARING FOR LOCAL LAW #2-2018 ON OCTOBER 18, 2018 AT 7PM TO ADD THE TITLE OF TOWN SUPERVISOR TO THE ELIGIBLE OFFICIALS ENTITLED TO HEALTH BENEFITS. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

Town Clerk Holly Netter hand delivered a copy of Local Law #2 -2018 to each of the Board members.

Councilperson Gloria Van Vliet said, in the past the Supervisors have truly been part time. However, starting with Supervisor McCord's term, the amount of hours being worked has increased. The Town has a lot going on and Councilperson Van Vliet said, "It seems only fair if

someone is an elected official, working 35 hours a week, they should have the same advantages as a full time employee such as health benefits”.

EXECUTIVE SESSIONS

A MOTION TO ENTER INTO EXECUTIVE SESSION WAS MADE BY COUNCILPERSON JARED GEUSS AT 8:05 PM TO DISCUSS THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY WHERE PUBLICITY WOULD HARM THE VALUE. LAND USE ATTORNEY VICTORIA POLIDORO WAS INVITED INTO THE SESSION. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY COUNCILPERSON KATHIE QUICK TO COME OUT OF EXECUTIVE SESSION AT 8:50 PM. THE MOTION WAS SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

****No decision made.**

A MOTION TO ENTER INTO EXECUTIVE SESSION WAS MADE BY COUNCILPERSON JARED GEUSS AT 8:52 PM TO DISCUSS THE EMPLOYMENT HISTORY OF A PARTICULAR EMPLOYEE. THE MOTION WAS SECONDED BY SUPERVISOR SHANNON HARRIS. PLANNING BOARD CHAIRMAN ROXANNE PECORA AND ZBA CHAIR KATHY KIERNAN WERE INVITED IN FOR PART OF THE SESSION. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO COME OUT OF EXECUTIVE SESSION AT 10:12PM. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

ACTION TAKEN:

****A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO ACCEPT APRIL ONETO’S RETIREMENT AND SHE WILL BE PAID THROUGH OCTOBER 12TH. THE TOWN BOARD WISHES TO EXPEDITE HER FINAL DATE TO OCTOBER 3, 2018 AT THE CLOSE OF THE BUSINESS DAY. THE MOTION WAS SECONDED BY COUNCILPERSON JARED GEUSS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.**

TBWS 10-2-18

ADJOURNMENT

A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO ADJOURN THE MEETING AT 10:16 PM. THE MOTION WAS SECONDED BY COUNCILPERSON JARED GEUSS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

Respectively submitted,

**Holly A. Netter
Town Clerk, RMC**