

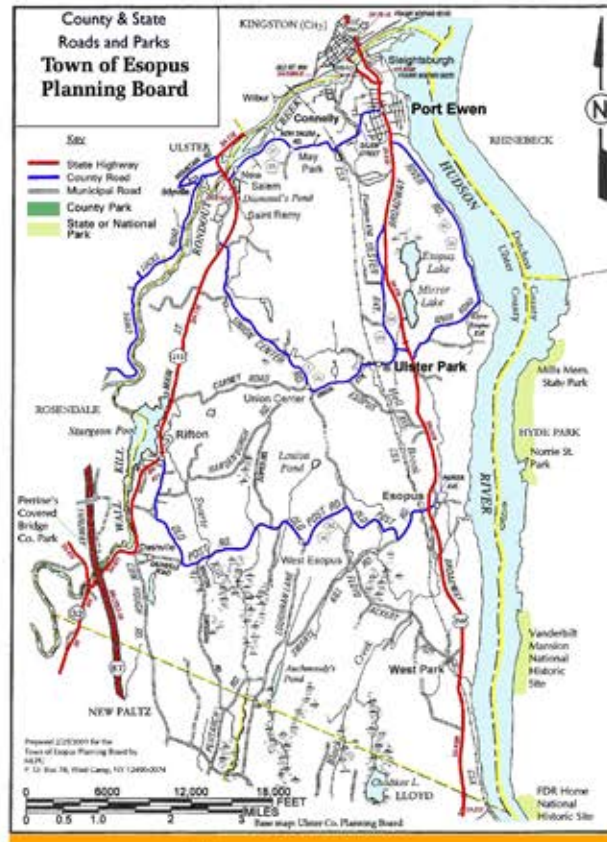


Want to establish a business in the Town of Esopus?

OUR WELCOME MAT IS OUT!

It really can be as easy as

1 2 3



Key to Numbered Locations: 1. Medex, 115 Broadway
 2. Town Hall, 284 Broadway (off map) 3. Port Ewen Reformed Church, 160 Salem St.
 4. Port Ewen - Esopus United Methodist Church, 151 W. Main St.
 5. Town of Esopus - Port Ewen Library, 128 Canal St.
 6. Ross Park, Bowne and West Street streets

Best Wishes and Welcome to the Town of Esopus Business Community!

The Town of Esopus Economic Development Committee is comprised of local business people volunteering their time to support and develop Smart Growth and sustainability in the Town of Esopus. The EDC can help with business loans, available property suggestions and many other business resources.

We work hand in hand with the Ulster County Office of Economic Development.

Please view our web page at www.esopus.com/boards/economic-development

edc@esopus.com

(845) 663-2006

Handy Phone Numbers:

Town Supervisor 845-331-0676

Town Clerk 845-331-3709

Building Inspector 845-331-8630

Planning Dept. 845-339-1811 x126

There are many state, county and town laws & procedures that must be followed when opening a new business. The time consuming process of dealing with all of these tasks can be frustrating and seem like a maze. This brochure will help you get through this process as easily and quickly

as possible. Please be advised that new businesses that require construction, subdivisions, or zoning variances will need additional permits and approvals. You should allow for the extra time required for these processes. We all want you to succeed in your endeavors. Good Luck!



1

Contact and make an appointment with Esopus Building Inspector and Town Code Enforcement Officer Sal Morello and explain what you want to do. His office is on the lower level of Town Hall and he can be reached at 845-331-8630. He will be happy to guide you through the process and will explain the permits needed as well as the regulations and steps that must be followed for your particular goal.

Be forthright with your ideas and plans. Changes and a lack of disclosure may end up wasting your time, the time of your representatives as well as the Planning Board's time.



2

You will need to make an appointment for pre-submission of your plans to the Planning Board. Pre-submission meetings are held on the third Wednesday of the month during the day. Appointments must be made at least two days in advance by calling the Town Clerk's office at 845-331-3709. At this meeting, Town representatives will give you a good idea of the steps you must follow and what you need to bring to your Planning Board appointment when it is scheduled. Please be careful to follow these steps and directions precisely. Missing required items will not only waste your time, but that of your engineers, surveyors or attorneys that may be representing you.



3

This can actually be Step 1, but may be tricky for some folks to navigate through. Check with the Town Codes to find out what businesses are allowed in site specific zones. You can read and review this online by going to: www.esopus.com. Select "Departments" on the top banner, then click on "Building ", then choose "Schedule of Permitted Uses". Zoning maps that need to be referred to can be viewed at "Economic Development" on the same "Departments" tab. Zoning maps are also posted in the Building Department as well as being available for a small fee at the Town Clerk's office.