

**Town of Esopus
284 Broadway
Port Ewen, NY 12466
845-331-3709**

APPLICATION FOR USE OF TOWN OF ESOPUS COMMUNITY CENTER

Town of Esopus sponsored and co-sponsored events, meetings, and events of Town of Esopus civic & community groups and Not for Profit organizations that are open to the public, and do not charge a fee or expect monetary gain: **NO CHARGE**

Town of Esopus resident's holding private parties, Town of Esopus organizations civic & community groups and other Town Not for Profit organizations holding events that charge a fee or expect monetary gain. **FEE SCHEDULE:**

Use of the Kitchen (cooking event – UC Board of Health Permit may be required) \$50

- _____ * RESIDENT Entire Community Center-**\$120.00** no stove
- _____ * RESIDENT Entire Community Center - **\$170.00** with STOVE

- _____ * NON - RESIDENT Entire Community Center-**\$200.00** no stove
- _____ * NON- RESIDENT Entire Community Center - **\$250.00** with STOVE

- _____ * Refundable Security Deposit - **\$100** (separate check)

Note: Certain events will be subject to a \$25 Trash Fee (at the discretion of the T.B.)
Certain events will require the applicant to obtain & submit a Certificate of Insurance as deemed appropriate by the Town of Esopus Town Board.

The Town of Esopus assumes no responsibility for personal property brought into the building.

Applicants Name: _____

Organization: _____ Type of Event : _____

Applicants Address: _____

Daytime # _____ Cell#: _____ Evening#: _____

Date Requested: _____

Time Requested: IN _____ OUT _____

Anticipated Attendance (maximum occupancy – 180 people) _____

I UNDERSTAND THERE IS NO ALCOHOL ALLOWED - signature _____

Security Deposit Ck# _____ \$100 Rental Fee \$ _____ Check # _____

Security Deposit will be returned after submission of Check List with key return and after inspection by Town personnel. Cost of repairs of damage to Town property will be deducted from the deposit, with damages above \$100 being charged to the applicant or organization if applicable.
Rental for any event or organization that falls outside of the above parameters will be at the discretion of the Town of Esopus Town Board.

PROOF OF RESIDENCY/ID _____ AUTHORIZATION _____