

**TOWN BOARD MEETING
January 22, 2019**

A regularly scheduled Town Board Meeting was held on Tuesday, January 22, 2019 in the Town Hall, 284 Broadway, Ulster Park, NY with the following persons in attendance:

**Supervisor Shannon Harris
Councilperson Gloria Van Vliet
Councilperson Jared Geuss
Councilperson Kathie Quick
Councilperson Chris Farrell**

Administrative Recorder: Holly A. Netter, Town Clerk, RMC

Supervisor Shannon Harris called the meeting to order at 7:30 PM.

PLEDGE

PUBLIC COMMENT – NONE

UPDATES:

Post Office

Supervisor Harris said she received a request to extend the lease agreement allowing the Post Office to lease the parking lot at Ross Park. There has been a change in command at the Post Office and it appears they are ready to consider a new permanent location and would like the public's input. The Post Office will hold a public meeting on Thursday, February 21, 2019 at 6:00 pm at the Esopus Town Hall. The Postal Service will identify the need to relocate retail services, identify the tentative decision to relocate retail services, outline the proposal to meet the need for relocation, invite questions and solicit written input on the proposal. An address will be provided where the community and local officials may send written appeals of the tentative decision and comments on the proposal for a period of 30 days following the public meeting.

2020 AIM cuts

The proposed AIM fund cuts could impact Esopus with a potential loss in revenue of \$41,557 or .079% of our budget. Although it is for 2020, it could impact the 2019 Town budget this year. State Legislators are not likely to pass this however, Supervisor Harris will lobby local representatives to ensure our voice is heard.

Street Light Conversion Savings and Energy Audit

Nine months ago the lights within the lighting district were converted to LED. An analysis of the estimated savings was calculated and we have saved \$18,134 which included a 6% rate increase. The projected savings, when including a full 12 month time frame, is estimated to be \$24,000. Supervisor Harris proposed having Central Hudson conduct a Free Energy Audit for conversion to LED at Town Hall for both interior and exterior lighting.

Master Plan

Councilperson Geuss gave an update on the Master Plan. The CPC Team has been editing the draft and the next CPC meeting will be held on January 23rd 4pm – 6pm. A Public Hearing on the draft of the Master Plan has been set for February 6, 2019 at the Esopus Town Hall at 7 pm.

Volunteer Boards

Supervisor Harris shared an updated chart of the various boards and committees which included the date they meet and chairperson email. Supervisor Harris would like to create taskforce committees for several groups. Any changes to the boards which were set up by a local law would have to be amended by local law. The taskforces for existing boards can be set up by resolution.

Councilperson Van Vliet reminded everyone there are several vacancies that still need to be filled for various boards, Environmental, Water Sewer Board, Waterfront Advisory and two positions for the Zoning Board of Appeals.

Water Tank – Don Keirnan

The property was re appraised for the original amount. Water Superintendent Don Kiernan said the next step is to file a Notice of Pendency and a proceeding to take the property in the Ulster County Supreme Court (EDPL §402). This must be on a minimum of twenty days' notice plus we have to include service time. If we serve by mail, which is likely here with the two co-trustees of the estate having Florida addresses, we must also publish the acquisition map in a local newspaper for 10 consecutive days (a minimum of 10 days prior to the return date of the petition).

The Estate can interpose an answer although it is not likely. On the return date or a date thereafter, the Court will issue an order permitting the filing of the acquisition map with the Ulster County Clerk. After the Court Order and Map are filed then the condemnation is complete.

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Attorney Erika Browne will prepare the Notice of Pendency and Petition for the Boards' review and execution.

NYMIR

The Board was given the 2019 NYMIR policy information packet. Supervisor Harris said there was a slight increase in general liability, included a cyber policy and property liability for the aging boilers. Councilperson Chris Farrell asked Supervisor Harris to check to see if we would be entitled to a reduction once our enhanced security cameras are installed.

Dick Williams Sewage Pump Station - Birchez

Central Hudson is looking to collect on a large outstanding bill for the pump station at Birchez. The current owner has not paid the bill since 2007. There has been no previous written agreement made with the Town to take over the pump station. Meetings have been held in the past and the developer has been asked repeatedly to provide a list of reports and documentation on the maintenance of the pump station, which to date has not been done. The issue was tabled and no letter will be sent to Central Hudson. Supervisor Harris will consult with our attorney.

RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION for DRINKING WATER SOURCE PROTECTION PROGRAM for the HUDSON RIVER DRINKING WATER INTER-MUNICIPAL COUNCIL PLAN

BE IT RESOLVED, by the Town Board of the Town of Esopus, in the County of Ulster, as follows:

WHEREAS, the Town of Esopus is a member of the Hudson River Drinking Water Inter-municipal Council (HRDWIC) which was formed to provide a unified approach to drinking water quality issues for municipalities utilizing the Hudson River as source water, and

WHEREAS, the NYS Department of Conservation (NYSDEC) and NYS Department of Health (NYSDOH) have made available a **Drinking Water Source Protection Program** to provide municipalities with resources and tools to proactively protect their drinking water sources with the goal to develop and implement a drinking water source protection plan for the source(s) of their drinking water, and

WHEREAS, the Hudson River Drinking Water Inter-municipal Council to apply to this program requires a member municipality to serve as lead applicant;

THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute and submit the application to the Drinking Water Source Protection Program on behalf of the Town of Esopus and the Hudson River Drinking Water Inter-municipal Council.

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Resolution offered by: Councilperson Jared Geuss
Resolution seconded by: Councilperson Chris Farrell

Councilperson Gloria Van Vliet	AYE
Councilperson Jared Geuss	AYE
Councilperson Kathie Quick	AYE
Councilperson Chris Farrell	AYE
Supervisor Shannon Harris	AYE

ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

RENEW POST OFFICE LEASE

A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO APPROVE THE LEASE EXTENTION WITH THE US POSTAL SERVICE BEGINNING 1/25/19 AND ENDING 7/24/2019 AT A RENTAL RATE OF \$1,800.00 PER MONTH. THE MOTION WAS SECONDED BY COUNCILPERSON GLORIA VAN VLIET. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

TIGHE & BOND -STORMWATER DRAINAGE IMPROVEMENT PROJECT

A MOTION WAS MADE BY COUNCILPERSON JARED GUESS TO AUTHORIZE SUPERVISOR HARRIS TO SIGN THE ENGINEERING FEE PROPOSAL FOR THE TIGHE & BOND STORMWATER INFRASTRUCTURE ASSESSMENT AND DRAINAGE CAPITAL IMPROVEMENT PLAN IN THE AMOUNT OF \$46,500 SUBJECT TO LEGAL REVIEW AND AMENDMENTS BY PAUL KELLAR. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

In 2018, \$40,000 was included in the budget for stormwater and approximately \$30,000 was rolled into the General Fund for 2019 because it had not been used by the end of the year. A budget adjustment will need to be made. Other fees expected are for bare essentials.

CONTRACT HUDSON RIVER ESTUARY GRANT AWARD

A MOTION WAS MADE BY COUNCILPERSON JARED GEUSS TO SIGN THE CONTRACT FOR THE HUDSON RIVER ESTUARY GRANT AWARD SUBJECT TO LEGAL REVIEW. THE MOTION WAS SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

2019 UCSPCA CONTRACT

A MOTION WAS MADE BY COUNCILPERSON GLORIA VAN VLIET TO AUTHORIZE SUPERVISOR HARRIS TO SIGN THE 2019 ANNUAL DOG CONTRACT WITH THE UCSPCA. THE MOTION WAS

SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

BUDGET ADJUSTMENTS

Be It Resolved, by the Town Board of the Town of Esopus, County of Ulster as follows:

Whereas, the Town of Esopus has been presented with budget adjustments and the adjustments have been examined and approved by the Town Board.

Therefore, Be It Resolved, that the following budget adjustments be approved for payment:

BUDGET ADJUSTMENTS FOR DECEMBER 2018 - FINAL

AO. 0599.000 Fund Balance To	AO 1220.100 Supervisor Personnel	\$ 2,783.98
	AO 1620.100 Building Personnel	\$ 539.35
	AO 8020.100 Planning Personnel	\$ 382.50
	AO 7110.400 Park & Maintenance Contractual	\$28,145.50 ***
	***\$ 9,007.65 Eastern Materials (Grant money Parking Lot)	
	***\$ 5,100.00 Electric for P.O. (Revenue received)	
	***\$11,982.85 HWY grading parking lot	
	***\$ 2,055.00 Playground Safety Fiber	
	AO 5132.401 Highway Contractual	\$ 3,590.15
	DA 5110.400 General Repairs	\$ 5,990.03
	DA 5142.100 Highway Snow Removal Personnel	\$ 6,841.99

A MOTION WAS MADE TO APPROVE THE BUDGET ADJUSTMENTS.

OFFERED BY: Councilperson Chris Farrell
SECONDED BY: Councilperson Jared Geuss

Councilperson Gloria Van Vliet AYE
Councilperson Jared Geuss AYE
Councilperson Kathie Quick AYE
Councilperson Chris Farrell AYE
Supervisor Shannon Harris AYE

ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

RESOLUTION AUTHORIZING PAYMENT OF BILLS DECEMBER 2018

BE IT RESOLVED, by the Town Board of the Town of Esopus, County of Ulster as follows:

WHEREAS, the Town of Esopus has been presented with vouchers for payment and these vouchers have been examined and approved by the Town Board,

THEREFORE, BE IT RESOLVED, that the following vouchers be approved for payment:

GENERAL FUND	181670 – 181724	\$ 37,432.16
HIGHWAY FUND	182339 - 182362	\$ 56,978.65
STREET LIGHTS		\$
PORT EWEN SEWER FUND	183161 - 183172	\$ 3,047.85
PORT EWEN WATER FUND	184302 - 184322	\$ 23,900.78
Capital		0
TOTAL		\$ 121,359.44

A MOTION WAS MADE TO APPROVE THE PAYMENT OF VOUCHERS.

OFFERED BY: Councilperson Gloria Van Vliet
SECONDED BY: Councilperson Chris Farrell

Councilperson Gloria Van Vliet AYE
Councilperson Jared Geuss AYE
Councilperson Kathie Quick AYE
Councilperson Chris Farrell AYE
Supervisor Shannon Harris AYE

ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

RESOLUTION AUTHORIZING PAYMENT OF BILLS JANUARY 2019

BE IT RESOLVED, by the Town Board of the Town of Esopus, County of Ulster as follows:

WHEREAS, the Town of Esopus has been presented with vouchers for payment and these vouchers have been examined and approved by the Town Board,

THEREFORE, BE IT RESOLVED, that the following vouchers be approved for payment:

GENERAL FUND	191000 - 191019	\$ 90,640.23
HIGHWAY FUND	192000 - 182004	\$ 559.98
STREET LIGHTS		\$
PORT EWEN SEWER FUND	193000 - 193006	\$ 11,827.28
	Void 193003	
PORT EWEN WATER FUND	194000 - 194006	\$ 21,448.90
Capital	000012 -000014	\$ 10,307.35
TOTAL		\$134,783.74

OFFERED BY: Councilperson Kathie Quick
SECONDED BY: Councilperson Jared Geuss

Councilperson Gloria Van Vliet **AYE**
 Councilperson Jared Geuss **AYE**
 Councilperson Kathie Quick **AYE**
 Councilperson Chris Farrell **AYE**
 Supervisor Shannon Harris **AYE**

ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

EXECUTIVE SESSION

A MOTION WAS MADE BY SUPERVISOR SHANNON HARRIS AT 8:28 PM TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF INTERVIEWING POTENTIAL CANDIDATES FOR VARIOUS BOARD VACANCIES, COMMUNITY OUTREACH COORDINATOR POSITION AND THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

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A MOTION WAS MADE BY COUNCILPERSON KATHIE QUICK TO COME OUT OF EXECUTIVE SESSION AT 9:35 PM AND WAS SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

NO ACTION TAKEN ON THE REAL PROPERTY MATTER.

APPOINTMENTS

A MOTION WAS MADE BY SUPERVISOR HARRIS TO APPOINT SUSAN BARBARISI TO THE ENVIRONMENTAL BOARD WITH A TERM TO EXPIRE 12/31/2020 AND SUSAN LEICHING TO THE ENVIRONMENTAL BOARD WITH A TERM TO EXPIRE 12/31/2019. THE MOTION WAS SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY SUPERVISOR HARRIS TO APPOINT SEAN BRANDT TO BE THE TEMPORARY COMMUNITY OUTREACH COORDINATOR FOR A TERM OF 90 DAYS WITH A RATE OF \$15 PER HOUR AND UP TO 34 HOURS A WEEK. EFFECTIVE 1/23/2019. THE MOTION WAS SECONDED BY COUNCILPERSON CHRIS FARRELL. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

ADJOURNMENT

A MOTION WAS MADE BY COUNCILPERSON CHRIS FARRELL TO ADJOURN THE MEETING AT 9:40 PM AND WAS SECONDED BY SUPERVISOR HARRIS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

Respectively Submitted,

Holly A. Netter
Town Clerk, RMC