



**TAX COLLECTOR Bernice McNierney**  
Sworn In by Holly Netter, Town Clerk

**2020 LIAISON APPOINTMENTS**

The Supervisor has made the following Liaison Appointments for 2020:

Highway Department (day)	Councilperson Jared Geuss
Transfer Station (day)	Councilperson Jared Geuss
ZBA (3 <sup>rd</sup> Tues) and Zoning Taskforce (2 <sup>nd</sup> Tues)	Councilperson Jared Geuss
Waterfront Advisory Board (4 <sup>th</sup> Wed)	Councilperson Kathie Quick
Environmental Board (3 <sup>rd</sup> Wed)	Councilperson Kathie Quick
Town Clerk's/Dog Control (day)	Councilperson Kathie Quick
Port Ewen Water and Sewer (2 <sup>nd</sup> Tues)	Councilperson Chris Farrell
Planning Board (2 <sup>nd</sup> Wed)	Councilperson Chris Farrell
Assessor's Department (day)	Councilperson Chris Farrell
Economic Development Committee (4 <sup>th</sup> or 5 <sup>th</sup> Tues)	Councilperson Evelyn Clarke
Recreation Department (3 <sup>rd</sup> Mon)	Councilperson Evelyn Clarke
Tax Collector (day)	Councilperson Evelyn Clarke
Building Department	Supervisor Shannon Harris
Parks/Buildings & Grounds	Supervisor Shannon Harris
Justice Court	Supervisor Shannon Harris

**RESOLUTION - 2020 APPOINTMENTS**

**Whereas,** the Town Board of the Town of Esopus must make appointments for various officers, board members and employees,

**Therefore, Be it Resolved,**

Jared Geuss	is hereby appointed Deputy Supervisor
Karen Winkle Gorsline	is hereby appointed Confidential Secretary to Supervisor
Alex Dean	is hereby appointed Community Outreach Coordinator
Holly Netter	is hereby appointed Registrar of Vital Statistics

Holly Netter	is hereby appointed Records Management Officer
Holly Netter	is hereby appointed Marriage Officer
Melinda McKnight	is hereby appointed Town Historian
Richard Valentine	is hereby appointed Fire Inspector
Salvatore Morrello III	is hereby appointed PT Building Inspector
Salvatore Morrello III & Richard Valentine	are hereby appointed PT Code Enforcement Officers
Lois DeKoskie & Marianne Wells	are hereby appointed Clerks to the Justices
Karen Bitonte	is hereby appointed Clerk to the Court
Ernest Osterhoudt Luis Torres Devin McDermott Frank E. Kobes Henry Yost	are hereby appointed Court Security Officers
Klyne Esopus Historic Society	is hereby appointed Historic Society
Jill Shufeldt	is hereby appointed Dog Control Officer
Kevin Hindmann	is hereby appointed Assistant Dog Control Officer
Mark Ellison	is hereby appointed Chairperson Environmental Board (1/1/20 to 12/31/20)
Lisa Mance	is hereby appointed Secretary to the Environmental Board (1/1/20–12/31/20)

Chris DeCicco, Susan Leiching & Donald Carragher	are hereby appointed to the Environmental Board (term to expire 12/31/2021)
Kathleen DiSciullo	is hereby appointed Recreation Director (1/1/2020 to 12/31/2020)
Kathleen DiSciullo	is hereby appointed Secretary to the Recreation Board (1/1/2020 to 12/31/2020)
Roxanne Pecora	is hereby appointed Chairperson to the Planning Board (1/1/20 to 12/31/20)
Lisa Mance	is hereby appointed Planning Board Adm. Asst. (1/1/2020 -12/31/2020)
Gloria Meschi	is hereby appointed Secretary to Port Ewen Water/Sewer Board (1/01/2020-12/31/2020)
Mercedes Ross	is hereby appointed Chairperson of the Waterfront Advisory Board (1/1/19 to 12/31/2020)
Mercedes Ross	is hereby appointed Liaison between Environmental Board and Waterfront Advisory Board (1/1/20 to 12/31/2020)
Lisa Mance	is hereby appointed Secretary to the Waterfront Advisory Bd. (1/1/2020 to 12/31/2020)
Jim Banks	is hereby appointed as a Board Member to the Waterfront Advisory Board (1/1/2020 to 12/31/2022)

Jim Banks	is hereby appointed Liaison between Waterfront Advisory Brd & ZBA. (1/1/2020 to 12/31/2020)
Carol Tomassetti	is hereby appointed as a Board Member to the Waterfront Advisory Board (1/1/2020 to 12/31/2022)
Marion Zimmer	is hereby appointed as a Board Member to the Waterfront Advisory Board (1/1/2020 to 12/31/2022)
Lisa Mance	is hereby appointed Secretary to the Zoning Board of Appeals (1/1/2020 to 12/31/2020)

Vacant (ZIMMER)

**Alt. Ulster County Planning Board**  
remaining term exp 12/31/2021

(vacant)

**Chairman of ZBA** 1/1/2020 to 12/31/2020)

2 VACANT (Helgers & Sherridan)

**Environmental Board** (terms to expire 12/31/21

Vacant (Brandt)

is hereby appointed to the Recreation Board remaining term 12/31/2023

Vacant (Cahill)

is hereby appointed to the Waterfront Advisory Board (1/1/20 – 12/31/2021)

VACANT (KUBISTA)

Zoning Board of Appeals remaining term 12/31/22)

**Resolution was offered by: Supervisor Shannon Harris**  
**Seconded by: Councilperson Kathie Quick**

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION TO APPOINT ATTORNEY FOR THE TOWN**

**Be it Resolved**, Paul Kellar, Esq. is appointed Attorney for the Town.

**Resolution offered by:** Supervisor Shannon Harris  
**Resolution seconded by:** Councilperson Jared Geuss

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION TO AWARD MILEAGE EXPENSES**

**Whereas**, there are those officials, legally authorized under the laws of the State of New York and those Town Officials who, by the nature of their position, who must utilize their personal transportation in the performance of their duties,

**Be it Resolved**, that in compliance with the Town Law, Section 103, Subdivision 1A, the mileage compensation shall be at a rate of **58 cents** per mile or as set forth periodically by the IRS.

**Resolution offered by** Supervisor Shannon Harris  
**Resolution seconded by** Councilperson Kathie Quick

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
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<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER**

**Be it Resolved**, that the Daily Freeman is the official newspaper of the Town of Esopus and such items as may require publication by the Town and/or Highway Laws shall be published therein.

<b>Resolution offered by</b>	<b>Supervisor Shannon Harris</b>
<b>Resolution seconded by</b>	<b>Councilperson Jared Geuss</b>

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION - OFFICIAL UNDERTAKING**

**Whereas**, it is required by the State of New York that local officials who receive and disburse public monies submit an “Official Undertaking”.

**Be it Resolved**, that the Town of Esopus Town Board contract with Marshall & Sterling Insurance Company for Public Dishonesty Bond which bond shall remain on file in the Town Clerk’s Office.

<b>Resolution offered by</b>	<b>Supervisor Shannon Harris</b>
<b>Resolution seconded by</b>	<b>Councilperson Kathie Quick</b>

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION RELATING TO THE TOWN DEPOSITORIES**

**Whereas,** under Section 64 of the Town Law, it is provided the Town Board shall deposit monies coming into their hands by virtue of their office,

**Be it Resolved,** The Bank of Greene County be designated as depository in which the Supervisor, Town Clerk, Tax Collector, Bookkeeper shall deposit all monies coming into their hands by virtue of their office as well as for the Capital Account for the Town Hall Project and any other accounts required.

**Resolution offered by** Supervisor Shannon Harris  
**Resolution seconded by** Councilperson Evelyn Clarke

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION SETTING TOWN BOARD MEETING SCHEDULE**

**BE IT RESOLVED,** the Town Board will conduct their regular monthly meetings on the Third Tuesday of each month at 7:00 PM except where noted and the Workshop meetings on the first Tuesday at 7:00 PM except where noted. All meetings shall be held at the Town Hall 284 Broadway, Ulster Park, New York.

<b><i>WORKSHOP MEETING 7PM (T)</i></b>	<b><i>TOWN BOARD MEETING 7 PM (T)</i></b>	
JAN 7 <sup>TH</sup>	JAN 21 <sup>ST</sup>	

FEB 4 <sup>TH</sup>	FEB 18 <sup>TH</sup>	
MARCH 3 <sup>RD</sup>	MAR 17 <sup>TH</sup>	
APRIL 7 <sup>TH</sup>	APRIL 21 <sup>ST</sup>	
MAY 5 <sup>TH</sup>	MAY 19 <sup>TH</sup>	
JUNE 2 <sup>ND</sup>	JUNE 16 <sup>TH</sup>	
JULY 7 <sup>TH</sup>	JULY 21 <sup>ST</sup>	
AUG 4 <sup>TH</sup>	AUG 18 <sup>TH</sup>	
SEPT 1 <sup>ST</sup>	SEPT 15 <sup>TH</sup>	
OCT 6 <sup>ST</sup> *	OCT 20 <sup>TH</sup> *	
*NOV 4 <sup>TH</sup> WEDNESDAY	NOV 17 <sup>TH</sup>	
DEC 1 <sup>TH</sup>	DEC 15 <sup>TH</sup>	

**Resolution offered by** Supervisor Shannon Harris  
**Resolution seconded by** Councilperson Evelyn Clarke

Councilperson Evelyn Clarke                      **Aye**  
Councilperson Kathie Quick                         **Aye**  
Councilperson Jared Geuss                          **Aye**  
Councilperson Chris Farrell                         **Aye**  
Supervisor Shannon Harris                         **Aye**

**Resolution duly adopted.**

**RESOLUTION - HOLIDAY SCHEDULE**

**Whereas,** the annual holiday schedule is recorded as part of the Town’s personnel policy.

**Be it Resolved,**

- |   |                                   |
|---|-----------------------------------|
| 1. <b>New Year’s Day</b>                | 8. <b>Columbus Day</b>            |
| 2. <b>Martin Luther King’s Birthday</b> | 9. <b>Election Day</b>            |
| 3. <b>President’s Day</b>               | 10. <b>Veteran’s Day</b>          |
| 4. <b>Good Friday</b>                   | 11. <b>Thanksgiving Day</b>       |
| 5. <b>Memorial Day</b>                  | 12. <b>Day after Thanksgiving</b> |
| 6. <b>Fourth of July</b>                | 13. <b>Christmas Day</b>          |
| 7. <b>Labor Day</b>                     |                                   |

**Resolution offered by** Supervisor Shannon Harris  
**Resolution seconded by** Councilperson Jared Geuss

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION TO REAFFIRM THE TOWN OF ESOPUS INVESTMENT POLICY**

**Be it Resolved**, the Town Board has reviewed and adopts the Investment Policy as recorded in the Town Board Minutes dated March 8, 1989 and updated and amended on July 18, 2002.

<b>Resolution offered by</b>	<b>Supervisor Shannon Harris</b>
<b>Resolution seconded by</b>	<b>Councilperson Kathie Quick</b>

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION - PROCUREMENT POLICY**

**Whereas**, Section 104-b of the General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services, not subject to the bidding requirements of GML 203, or any other law and

**Whereas**, comments have been solicited from those Officers of the Town involved with Procurement;

**Now, Therefore, Be it Resolved**, the Town of Esopus does hereby adopt the Procurement Policy which was originally adopted on January 12, 1993 and on file in the 1993 Minute Book and by motion was updated to reflect the general municipal law on August 3, 2015 to include the following: Purchase Contracts - \$20,000 and Contracts of Public Works - \$35,000,

<b>Resolution offered by</b>	<b>Supervisor Shannon Harris</b>
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**Resolution seconded by Councilperson Jared Geuss**

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION RELATING TO TOWN CLERK HOURS**

**Whereas,** the Town Board shall set the hours of the Town Clerk’s Office,

**Be it Resolved,** the hours shall be 9AM – 4PM Monday through Friday.

**Resolution offered by Supervisor Shannon Harris**

**Resolution seconded by Councilperson Chris Farrell**

<b>Councilperson Evelyn Clarke</b>	<b>Aye</b>
<b>Councilperson Kathie Quick</b>	<b>Aye</b>
<b>Councilperson Jared Geuss</b>	<b>Aye</b>
<b>Councilperson Chris Farrell</b>	<b>Aye</b>
<b>Supervisor Shannon Harris</b>	<b>Aye</b>

**Resolution duly adopted.**

**RESOLUTION ESTABLISHING DEPUTY TOWN CLERKS AND THEIR POWERS**

**Be it Resolved,** the Deputy Town Clerks assume all powers and duties of the Town Clerk and

**Be it Resolved,** the Deputy Town Clerks all be compensated as set forth in the annual budget.

**Resolution offered by Supervisor Shannon Harris**

**Resolution seconded by Councilperson Kathie Quick**

Councilperson Evelyn Clarke	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye
Councilperson Chris Farrell	Aye
Supervisor Shannon Harris	Aye

Resolution duly adopted.

**APPOINTMENT OF DEPUTIES**

Holly A. Netter does hereby appoint Erin McNierney and Barbara Jankowski as Deputy Town Clerks.

Bernice McNierney does hereby appoint Patricia Gallo as Deputy Tax Collector.

**Resolution to Fix 2020 Salaries:**

**Whereas,** the Town Board shall establish the salaries for the Elected Official and Town Employees,

**Be It Resolved,** the following salaries will be fixed for 2020,

Evelyn Clarke	Town Councilperson	\$6,568.57	yr.
Kathy Quick	Town Councilperson	\$6,568.57	yr.
Jared Geuss	Town Councilperson	\$6,568.57	yr.
Chris Farrell	Town Councilperson	\$6,568.57	yr.
Peter F. Matera	Town Justice	\$30,000	yr.
Kyle w Barnett	Town Justice	\$30,000	yr.
Karen Bitonte	Clerk	\$17.43	hr.
Lois DeKoskie	Clerk to Justice	\$18.86	hr.
Marianne Wells	Clerk to Justice	\$18.86	hr.
Devin McDermott	Court Security Officer	\$25.00	hr.

<b>Ernest L. Osterhoudt</b>	<b>Court Security Officer</b>	<b>\$25.00</b>	<b>hr.</b>
<b>Frank E. Kobes</b>	<b>Court Security Officer</b>	<b>\$25.00</b>	<b>hr.</b>
<b>Henry A. Yost</b>	<b>Court Security Officer</b>	<b>\$25.00</b>	<b>hr.</b>
<b>Luis Torres</b>	<b>Court Security Officer</b>	<b>\$25.00</b>	<b>hr.</b>
<b>Shannon Harris</b>	<b>Supervisor/Budget Officer</b>	<b>\$36,575</b>	<b>yr.</b>
<b>Debra J. Kain</b>	<b>Bookkeeper/Secretary</b>	<b>\$24.32</b>	<b>hr.</b>
<b>Karen Winkle- Gorsline</b>	<b>Confidential Secretary</b>	<b>\$18.73</b>	<b>hr.</b>
<b>Alexander S Dean</b>	<b>Outreach Coordinator</b>	<b>\$16.83</b>	<b>hr.</b>
<b>Holly A. Netter</b>	<b>Town Clerk</b>	<b>\$50,000</b>	<b>yr</b>
<b>Erin McNierney</b>	<b>Deputy Town Clerk</b>	<b>\$18.00</b>	<b>hr.</b>
<b>Barbara Jankowski</b>	<b>Deputy Town Clerk</b>	<b>\$15.30</b>	<b>hr.</b>
<b>Bernice McNierney</b>	<b>Tax Collector</b>	<b>\$22,977</b>	<b>yr.</b>
<b>Patricia Gallo</b>	<b>Deputy Tax Collector</b>	<b>\$16.32</b>	<b>hr.</b>
<b>Josephine Mignone</b>	<b>Assessor</b>	<b>\$53,053</b>	<b>(\$29.15hr)</b>
<b>Patricia Smith</b>	<b>Field Assessment worker</b>	<b>\$15.81</b>	<b>hr.</b>
<b>Kristin McDermott</b>	<b>Assessment Field Worker</b>	<b>\$14.28</b>	<b>hr.</b>
<b>Jill K. Shufeldt</b>	<b>Dog Control Officer</b>	<b>\$15.60</b>	<b>hr.</b>
<b>Kevin W. Hindman</b>	<b>Deputy Dog Control Officer</b>	<b>\$15.60</b>	<b>hr.</b>
<b>Salvatore Morello III</b>	<b>PT Building Inspector/Code Enforcement Officer</b>	<b>\$25.26</b>	<b>Yr.</b>
<b>Richard Valentine</b>	<b>Fire Inspector/Code Enforcement Officer</b>	<b>\$25.26</b>	<b>hr.</b>
<b>Joan Boris</b>	<b>Senior Database Clerk/Typist</b>	<b>\$18.45</b>	<b>hr.</b>
<b>Michael Cafaldo</b>	<b>Highway Superintendent</b>	<b>\$42,562</b>	<b>yr.</b>
<b>Karen Mains</b>	<b>Sec. to Highway Supt.</b>	<b>\$18.63</b>	<b>hr.</b>
<b>Frank Banks</b>	<b>MEO</b>	<b>\$24.06</b>	<b>hr.</b>
<b>Derrick G. Brown</b>	<b>HMEO</b>	<b>\$24.72</b>	<b>hr.</b>

Jeffrey W. Brown	Working Supervisor	\$28.04	hr
Andrew W. Jansen	MEO	\$24.01	hr.
Michael J. Litts	HMEO	\$24.65	hr.
Christopher D. Lortz	MEO	\$24.59	hr.
Christopher Marx	MEO	\$23.73	hr.
Brian Osterhoudt	MEO	\$23.73	hr.
Andre Otayek	MEO	\$23.73	hr.
Robert Peterson Jr	MEO	\$24.30	hr.
Trevor Stevens	MEO	\$24.59	hr.
Steven Valentini	MEO	\$24.58	hr.
Marc Weinberger	MEO	\$24.72	hr.
Daniel Vedder	Buildings & Grounds Main. Dir.	\$57,761.60	(\$27.77hr)
Edward Clark	Asst Dir Building & Grounds	\$18.36	hr
David J. Greenberg	Recreation Attendant	\$16.19	hr
Sean Brandt	Custodial worker	\$15.30	hr.
Kathleen M. DiSciullo	Recreation Director	\$9,636.83	yr.
Gloria L. Meschi	Secretary PE Water/Sewer	\$17.75	hr
Lisa Mance	Secretary Planning & ZBA	\$19.01	hr
Lisa Mance	Sec. Waterfront & Env. Bds.	\$15.30	hr
Donald F. Kiernan	Water/Sewer Supt.	\$33,000	yr.
Eric Balash	Water/Sewer	\$25.58	hr
Peter Koelli	Water Treatment Operator	\$25.90	hr
Timothy P. Byron	Water Treatment Operator	\$25.55	hr
Michael Dauner	Water/Sewer Foreman	\$25.55	hr
Kenneth Solaas	Water Treatment Operator	\$25.32	hr

Resolution was offered by: Supervisor Shannon Harris  
Resolution seconded by: Councilperson Jared Geuss

Councilperson Evelyn Clarke	Aye
Councilperson Kathie Quick	Aye
Councilperson Jared Geuss	Aye

Councilperson Chris Farrell  
Supervisor Shannon Harris

Aye  
Aye

All in favor. Resolution duly adopted.

**UCSPCA CONTRACT**

A MOTION WAS MADE BY SUPERVISOR SHANNON HARRIS TO AUTHORIZE SUPERVISOR HARRIS TO SIGN THE ANNUAL CONTRACT WITH THE ULSTER COUNTY SPCA FOR THE BOARDING AND CARE OF DOGS FOUND AT LARGE IN OUR TOWN. THE MOTION WAS SECONDED BY COUNCILPERSON KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

**ADJOURNMENT**

MOTION TO ADJOURN THE ORGANIZATIONAL MEETING WAS MADE BY SUPERVISOR SHANNON HARRIS AND SECONDED BY COUNCILPERSON CHRIS FARRELL AT 12:40 PM. ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

Respectfully submitted,

Holly A. Netter  
Town Clerk, RMC