

TOWN OF ESOPUS: ORGANIZATIONAL MEETING
JANUARY 1, 2022

The 2022 Organizational meeting was held on January 1, 2022 and held in person at 1 Town Hall Way Ulster Park, NY.

Present: Supervisor Danielle Freer
Councilman Evelyn Clarke
Councilman Kathie Quick
Councilman Jared Geuss
Councilman Laura Robinson

Recording Administrator: Erin McNierney, Town Clerk, RMC

Opening - Supervisor Danielle Freer opened the meeting at 12:15 pm.

2022 LIAISON APPOINTMENTS

The Supervisor has made the following Liaison Appointments for 2022:

2022 Liaison Appointments

Highway Department	Supervisor Danielle Freer
Justice Court	Supervisor Danielle Freer
Town Clerk's/Dog Control	Supervisor Danielle Freer
Port Ewen Water and Sewer	Councilman Jared Geuss
Planning Board	Councilman Jared Geuss
Transfer Station	Councilman Jared Guess
ZBA	Councilman Kathie Quick
Waterfront Advisory Board	Councilman Kathie Quick
Assessor's Department	Councilman Kathie Quick
Economic Development Committee	Councilman Evelyn Clarke
Building Department	Councilman Evelyn Clarke
Environmental Board	Councilman Evelyn Clarke
Parks and Recreation Commission	Councilman Laura Robinson
Tax Collector	Councilman Laura Robinson
Parks/Buildings & Grounds	Councilman Laura Robinson

RESOLUTION - 2022 APPOINTMENTS

Whereas, the Town Board of the Town of Esopus must make appointments for various officers, board members and employees,

Therefore, Be it Resolved,

Jared Geuss is hereby appointed Deputy Supervisor

Lori Reynolds is hereby appointed Confidential Assistant

Holly Netter is hereby appointed Registrar of Vital Statistics, Records Management Officer and Marriage Officer

_____ is hereby appointed Town Historian

Klyne Esopus Historic Society is hereby appointed Historic

Patty Smith is hereby appointed Deputy Assessor

Mark Jaffee is hereby appointed FT Building Inspector, FT Code Enforcement officer & acting PT Fire Inspector

Salvatore Morrello III is hereby appointed PT Building Inspector & PT Code Enforcement Officer

Hannah Palen is hereby appointed PT Clerk to Building Dept.

Jeannine Harris & Marianne Wells are hereby appointed Clerks to Justices

Karen Bitonte is hereby appointed Clerk to the Court

Ernest Osterhoudt
Roger Boughton Jr.
Brian Hines
Henry Yost

are hereby appointed Court Security
Officers

Jill Shufeldt

is hereby appointed Dog Control Officer

Kevin Hindmann

is hereby appointed Assistant Dog
Control Officer

ASSESSMENT BOARD OF REVIEW – 5 members, 5 year term

Name	Term Expires
James Banks	9/30/2026
Nicholas Pascaretti	9/30/2022
Gilbert Ramos	9/30/2023
Henry Pitner	9/30/2024
James Melbert	9/30/2025

ENVIRONMENTAL BOARD – 9 members, 2 year term | Chair & Secretary, 1 year term

Name	Term Expires
Mark Ellison, CHAIR	12/31/2022
Laura Petit	12/31/2022
Cynthia McVay	12/31/2022
Noel Russ	12/31/2022
Christopher DeCicco	12/31/2023
Arielle Gartenstein	12/31/2023
Vacant	12/31/2023
Vacant	12/31/2023
Vacant	12/31/2023
Lisa Mance Secretary	12/31/2022

PLANNING BOARD – 7 members, 7 year term | Chair, Vice-Chair & Secretary, 1 year term | 2 Alternates

Roxanne Pecora, CHAIR	12/31/2028
*UC Planning Rep	12/31/2023
Mark Anderson	12/31/2022
David Mastny	12/31/2026
Daniel Michaud	12/31/2025
Greg McCord	12/31/2024
Sal Morrello	12/31/2023
Darin DeKoskie, VICE CHAIR	12/31/2027
Lisa Mance Secretary	12/31/2022
Fred Zimmer Alternate	12/31/2022
*Alt UC Planning Rep	12/31/2023
Vacant Alternate	12/31/2022

PORT EWEN WATER BOARD – 5 members, 4 year term | Chair, 2 year term

Doug DeKoskie, CHAIR	12/31/2022
George Post	12/31/2024
Mike Mulligan	12/31/2026
Kevin Rentfrow	12/31/2024
Michael Tronolone	12/31/2025
Lisa Mance Secretary	12/31/2022

PARKS & RECREATION COMMISSION – 7 Members, 7 year term

Jack Saalwatcher	12/31/2025
Jessica Smith	12/31/2028
Kevin Boller, Jr.	12/31/2023
Daniel Maendel	12/31/2027
VACANT	12/31/2026
VACANT	12/31/2022
VACANT	12/31/2024
VACANT SECRETARY	12/31/2022

WATERFRONT ADVISORY – 9 members, 3 year term | Chair & Secretary, 1 year term

Margaret Phalen	12/31/2023
Eli Schloss	12/31/2023
Carol Tomassetti	12/31/2022
Marion Zimmer	12/31/2022
Chet Allen	12/31/2024
Vincent Coq	12/31/2024
VACANT	12/31/2024
VACANT	12/31/2022
VACANT	12/31/2023
Lisa Mance, Secretary	12/31/2022

ZBA – 7 members, 5 year term | Chair & Secretary, 1 year term

Karl Wick CHAIR	12/31/2023
Gloria Van Vliet	12/31/2022
Vic Berranca	12/31/2022
Jim Tomassetti	12/31/2025
Donn Avallone	12/31/2023
Frank Skerritt	12/31/2025
VACANT	12/31/2024
Lisa Mance, Secretary	12/31/2022

Resolution was offered by: Supervisor Danielle Freer
Seconded by: Councilman Jared Geuss

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION TO APPOINT ATTORNEY FOR THE TOWN

Be it Resolved, Paul Kellar, Esq. is appointed Attorney for the Town.

Be it further Resolved that the law firm of McCabe Coleman, Ventosa & Patterson, PLLC., with a principal place of business of 42 Catharine Street, Poughkeepsie, NY 12601, along with the Building Code Enforcer and Highway Superintendent as designated by NYS Law, are hereby appointed by the Town Board to the following role and function of prosecutor with respect to the following matters:

Authority for prosecution of all violations of the Esopus Town Code, including Ordinances and Building code violations, to include all phases of prosecution through plea and/or trial, and representation of the Town of Esopus in prosecution and defense of appeals and Article 78 Petitions.

Be it further Resolved that the law firm of Roemer Wallens Gold & Mineaux, LLP with a principal place of business of 13 Columbia Circle, Albany, NY 12203, are hereby appointed by the Town Board to represent the Town of Esopus regarding labor and employment law.

Be it further Resolved that the law firm of Mazzotta & Vagianelis with a principal place of business of 9 Washington Square, Albany, NY 12205, are hereby appointed by the Town Board to represent the Town of Esopus as PILOT counsel.

Resolution offered by: Councilman Kathie Quick
Resolution seconded by: Councilman Evelyn Clarke

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION TO AWARD MILEAGE EXPENSES

Whereas, there are those officials, legally authorized under the laws of the State of New York and those Town Officials who, by the nature of their position, who must utilize their personal transportation in the performance of their duties.

Be it Resolved, that in compliance with the Town Law, Section 103, Subdivision 1A, the mileage compensation shall be at a rate of **58.5 cents** per mile or as set forth periodically by the IRS.

Resolution offered by Councilman Laura Robinson
Resolution seconded by Councilman Jared Geuss

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

Be it Resolved, that the Daily Freeman is the official newspaper of the Town of Esopus and such items as may require publication by the Town and/or Highway Laws shall be published therein.

Resolution offered by Councilman Kathie Quick
Resolution seconded by Councilman Laura Robinson

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION - OFFICIAL UNDERTAKING

Whereas, it is required by the State of New York that local officials who receive and disburse public monies submit an “Official Undertaking”.

Be it Resolved, that the Town of Esopus Town Board contract with Marshall & Sterling Insurance Company for Public Dishonesty Bond which bond shall remain on file in the Town Clerk’s Office.

Resolution offered by Councilman Evelyn Clarke

Resolution seconded by Councilman Kathie Quick

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION RELATING TO THE TOWN DEPOSITORIES

Whereas, under Section 64 of the Town Law, it is provided the Town Board shall deposit monies coming into their hands by virtue of their office.

Be it Resolved, the Bank of Greene County be designated as depository in which the Supervisor, Town Clerk, Tax Collector, Bookkeeper shall deposit all monies coming into their hands by virtue of their office as well as for the Capital Account for the Town Hall Project and any other accounts required.

Resolution offered by

Resolution seconded by

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION RELATING TO TAX CERTIARY PROCEEDINGS

BE IT RESOLVED that Van DeWater & VanDeWater, LLP, Kyle W. Barnett, Esq., of counsel, is authorized to enter into a Consent Judgment in the form attached, settling the tax certiorari proceedings brought by Esopus Farm LLC, against the Town of Esopus for the tax year 2021 and to sign such other and further papers as are necessary to effectuate the settlement.

BE IT RESOLVED that Van DeWater & VanDeWater, LLP, Kyle W. Barnett, Esq., of counsel, is authorized to enter into a Consent Judgment in the form attached, settling the tax certiorari proceedings brought by Ecoplace LA LLC, against the Town of Esopus for the tax year 2021 and to sign such other and further papers as are necessary to effectuate the settlement.

MEMORIALIZING RESOLUTION PERTAINING TO CHA **CLOUGH HARBOUR & ASSOCIATES (CHA)

CHA was selected as Planning Board Engineers pursuant to the 2022 Municipal Consulting Agreement between the Town of Esopus and CHA consulting, Inc. as per the hourly rate depending on the scope of work according to the fee schedule listed in the contract effective 1/1/2022.

RESOLUTION SETTING TOWN BOARD MEETING SCHEDULE

BE IT RESOLVED, the Town Board will conduct their regular monthly meetings on the Third Thursday of each month at 7:00 PM except where noted and the Workshop meetings on the First Thursday at 7:00 PM except where noted. All meetings shall be held at the Town Hall 1 Town Hall Way, Ulster Park, New York.

WORKSHOP MEETING 7PM (TH)	TOWN BOARD MEETING 7 PM (TH)
*JAN1 (S) ORGANIZATIONAL MTG	JAN 20
FEB 3	FEB 17
MARCH 3	MAR 17
APRIL 7	APRIL 21
MAY 5	MAY 19
JUNE 2	JUNE 16
JULY 7	JULY 21
AUG 4	AUG 18
SEPT 1	SEPT 15
OCT 6	OCT 20
NOV 3	NOV 17
DEC 1	DEC 15

**** amending all meetings will be held at Town Hall except when there is inclement weather or health related where it is required to hold the meeting remotely.**

Resolution offered by Councilman Jared Geuss
Resolution seconded by Councilman Laura Robinson

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION - HOLIDAY SCHEDULE

Whereas, the annual holiday schedule is recorded as part of the Town’s personnel policy.

Be it Resolved,

- | | |
|----------------------------------|-----------------------------------|
| 1. New Year’s Day | 8. Labor Day |
| 2. Martin Luther King’s Birthday | 9. Columbus/Indigenous People Day |
| 3. President’s Day | 10. Election Day |
| 4. Good Friday | 11. Veteran’s Day |
| 5. Memorial Day | 13. Thanksgiving Day |
| 6. Juneteenth | 13. Day after Thanksgiving |
| 7. Fourth of July | 14. Christmas Day |

Resolution offered by Councilman Laura Robinson

Resolution seconded by Evelyn Clark

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION TO REAFFIRM THE TOWN OF ESOPUS INVESTMENT POLICY

Be it Resolved, the Town Board has reviewed and adopts the Investment Policy as recorded in the Town Board Minutes dated March 8, 1989 and updated and amended on July 18, 2002.

Resolution offered by Councilman Jared Geuss

Resolution seconded by Councilman Kathie Quick

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION - PROCUREMENT POLICY

Whereas, Section 104-b of the General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services, not subject to the bidding requirements of GML 203, or any other law and

Whereas, comments have been solicited from those Officers of the Town involved with Procurement;

Now, Therefore, Be it Resolved, the Town of Esopus does hereby adopt the Procurement Policy which was originally adopted on January 12, 1993 and on file in the 1993 Minute Book and by motion was updated to reflect the general municipal law on August 3, 2015 to include the following: Purchase Contracts - \$20,000 and Contracts of Public Works - \$35,000.

Resolution offered by Councilman Jared Geuss
Resolution seconded by Councilman Evelyn Clarke

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION RELATING TO TOWN CLERK HOURS

Whereas, the Town Board shall set the hours of the Town Clerk’s Office.

Be it Resolved, the hours shall be 9AM – 4PM Monday through Friday.

**Resolution offered by Councilman Laura Robinson
Resolution seconded by Councilman Kathie Quick**

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

****Except when hours have been modified in the interest of public safety, public health, or an emergency.**

RESOLUTION ESTABLISHING DEPUTY TOWN CLERKS AND THEIR POWERS

Be it Resolved, the Deputy Town Clerks assume all powers and duties of the Town Clerk and

Be it Resolved, the Deputy Town Clerks all be compensated as set forth in the annual budget.

**Resolution offered by Councilman Kathie Quick
Resolution seconded by Councilman Jared Geuss**

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

APPOINTMENT OF DEPUTIES

Holly A. Netter, Town Clerk does hereby appoint Erin McNierney and Marie Lane as Deputy Clerks.

Bernice McNierney Tax Collector does hereby appoint Patricia Gallo as Deputy Tax Collector.

Resolution to Fix 2022 Salaries:

Whereas, the Town Board shall establish the salaries for the Elected Official and Town Employees,

Be it Resolved, the salaries will be set in place for 2022, as budgeted, agreed upon and provided for in the resolution.

Evelyn Clarke	Town Councilman	\$6,701.00	yr.
Kathy Quick	Town Councilman	\$6,701.00	yr.
Jared Geuss	Town Councilman	\$6,701.00	yr.
Laura Robinson	Town Councilman	\$6,701.00	yr.
Kyle W. Barnett	Town Justice	\$30,600.00	yr.
Karen Bitonte	Clerk	\$17.78	hr.
Jeannine Harris	Clerk to Justice	\$18.50	hr.
Marianne Wells	Clerk to Justice	\$19.24	hr.
Brian Hines	Court Security Officer	\$25.00	hr.
Ernest L. Osterhoudt	Court Security Officer	\$25.00	hr.
Roger Boughton Jr.	Court Security Officer	\$25.00	hr.
Henry A. Yost	Court Security Officer	\$25.00	hr.
Danielle Freer	Supervisor/Budget Officer	\$36,575.00	yr.
Debra J. Kain	Bookkeeper	\$24.81	hr.
Lori Reynolds	Confidential Assistant	\$34,771.00	yr.
Shannon Harris	Assessor	\$42,500.00	yr.
Patty Smith	Assessment Field Worker	\$18.25	hr.
Bernice McNierney	Tax Collector	\$23,437.00	yr.
Patricia Gallo	Deputy Tax Collector	\$16.32	hr.
Holly A. Netter	Town Clerk	\$51,000.00	yr.
Erin McNierney	Deputy Town Clerk	\$20.00	hr.
Marie Lane	Deputy Town Clerk	\$16.00	hr.
Jill K. Shufeldt	Dog Control Officer	\$15.91	hr.
Kevin W. Hindman	Deputy Dog Control Officer	\$100	call
Salvatore Morello III	PT Building Inspector/Code Enforcement Officer	\$25.77	hr.
Jaffee, Mark	Building Inspector/Code Enforcement Officer	\$57,622.00	yr
Hannah Palen	Clerk to Building Dept.	\$16.50	hr.
Michael Cafaldo	Highway Superintendent	\$45,000.00	yr.
Karen Mains	Sec. to Highway Supt.	\$20.25	hr.
Robert Ackert	Mechanic	\$24.79	hr.

Frank Banks	MEO	\$24.85	hr.
Derrick G. Brown	HMEO	\$25.49	hr.
Jeffrey W. Brown	Working Supervisor	\$28.60	hr
Mark Lane	MEO	\$24.20	hr.
Christopher D. Lortz	MEO	\$25.08	hr.
Brandon Martini	MEO	\$24.20	Hr.
Christopher Marx	MEO	\$24.20	hr.
Brian Osterhoudt	MEO	\$24.20	hr.
Robert Peterson Jr	MEO	\$25.08	hr.
Trevor Stevens	MEO	\$25.08	hr.
Marc Weinberger	MEO	\$25.21	hr.
Daniel Vedder	Buildings & Grounds Main. Dir.	\$ 28.33	hr.
Edward Clark	Asst to Building & Grounds	\$20.00	hr
Liam Shaffer	Custodian	\$15.00	hr
Dylan Hartrum	Laborer	\$15.00	Hr.
Lisa Mance	Secretary to Planning & ZBA	\$19.39	hr
Lisa Mance	Sec. Waterfront ,W/S Env. Bds.	\$15.60	hr
Nicholas Butler	Water/Sewer Superintendent	\$70,000.00	yr
Shawne DeGroat	Water Treatment Operator	\$25.25	hr
Peter Koelli	Water Treatment Operator	\$26.42	hr
Timothy P. Byron	Water Treatment Operator	\$26.34	hr
Michael Dauner	Water/Sewer Foreman	\$26.09	hr
Andre Otayek	Water Treatment Operator	\$25.51	Hr
Kenneth Solaas	Water Treatment Operator	\$26.09	hr

Resolution was offered by: Councilman Jared Geuss

Resolution seconded by: Councilman Kathie Quick

Councilman Evelyn Clarke	Aye
Councilman Kathie Quick	Aye
Councilman Jared Geuss	Aye
Councilman Laura Robinson	Aye
Supervisor Danielle Freer	Aye

Resolution duly adopted.

RESOLUTION DIRECTING THE ASSESSOR TO DISPENSE WITH 2022 RENEWAL APPLICATIONS FROM SENIOR CITIZENS, PERSONS WITH DISABILITIES AND LIMITED INCOME WHO QUALIFIED AND FILED FOR SUCH EXEMPTIONS IN 2021, EXCEPT AS NOTED BELOW

WHEREAS, Governor Hochul has issued an Executive Order “to permit the governing body of an assessing unit to adopt a resolution directing the assessor to grant

exemptions pursuant to such section on the 2022 assessment roll to all property owners who received the exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons.”

BE IT RESOLVED, per subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law, and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, the Town of Esopus Town Board directs the Town of Esopus Assessor to grant exemptions pursuant to subsection on the 2022 assessment role to all property owners who received the received that exemption on the 2021 assessment role, thereby dispensing with the need for renewal applications from such persons, and furthering dispensing with the requirement for assessors to mail renewal applications to such persons.

BE FURTHER RESOLVED, The Town of Esopus Town Board directs the Town of Esopus Assessor to require a renewal application to be filed when she has reason to believe that an owner that qualified for the exemption for the 2021 assessment roll may have since changed his/her primary residence, added another owner to the dead, transferred the property to a new owner, or has since become deceased.

Resolution offered by Councilman Kathie Quick
Resolution seconded by Councilman Laura Robinson

Councilman Evelyn Clarke	AYE
Councilman Jared Geuss	AYE
Councilman Kathie Quick	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

ADJOURNMENT

MOTION TO ADJOURN THE ORGANIZATIONAL MEETING WAS MADE BY SUPERVISOR DANIELLE FREER SECONDED BY JARED GEUSS AT 12:40 PM.

ALL TOWN BOARD MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.

SUPERVISOR DANIELLE FREER INVITED EVERYONE TO STAY FOR RESFRESHMENTS.

Respectfully submitted,
Erin McNierney
Deputy Town Clerk