

TOWN OF ESOPUS: ORGANIZATIONAL MEETING
JANUARY 5 , 2023

The 2023 Organizational meeting was held on January 5, 2023 at 7pm and was held in person at 1 Town Hall Way Ulster Park, NY.

Present: Supervisor Danielle Freer
Councilman Evelyn Clarke - absent
Councilman Kathie Quick
Councilman Jared Geuss
Councilman Laura Robinson

Recording Administrator: Holly Netter, Town Clerk, RMC

Opening - Supervisor Danielle Freer opened the meeting at 7 pm.

PLEDGE OF ALLEGIANCE

2023 LIAISON APPOINTMENTS

The Supervisor has made the following Liaison Appointments for 2023:

2023 Liaison Appointments

Highway Department	Supervisor Danielle Freer
Justice Court	Supervisor Danielle Freer
Town Clerk/Dog Control	Supervisor Danielle Freer
Port Ewen Water and Sewer	Councilman Jared Geuss
Planning Board	Councilman Jared Geuss
Transfer Station	Councilman Jared Guess
ZBA	Councilman Kathie Quick
Waterfront Advisory Board	Councilman Kathie Quick
Assessor's Department	Councilman Kathie Quick
Economic Development Committee	Councilman Evelyn Clarke
Building Department	Councilman Evelyn Clarke
Environmental Board	Councilman Evelyn Clarke
Parks and Recreation Commission	Councilman Laura Robinson
Tax Collector	Councilman Laura Robinson
Parks/Buildings & Grounds	Councilman Laura Robinson

RESOLUTION - 2023 APPOINTMENTS

Whereas, the Town Board of the Town of Esopus must make appointments for various officers, board members and employees,

Therefore, Be it Resolved,

Jared Geuss is hereby appointed Deputy Supervisor

Lori Reynolds is hereby appointed Confidential Assistant

Holly Netter is hereby appointed Registrar of Vital Statistics, Records Management Officer, and Marriage Officer

Klyne Esopus Museum is hereby appointed Historic Society
David Longendyke is appointed as Historian
Louis Timperio is appointed Assistant Town Historian

Patty Smith is hereby appointed Deputy Assessor

Mark Jaffee is hereby appointed FT Building Inspector, FT Code Enforcement officer & PT Fire Inspector

Salvatore Morrello III is hereby appointed PT Building Inspector & PT Code Enforcement Officer

Hannah Palen is hereby appointed PT Clerk to Building Dept.

Stephanie Ferraro & Marianne Wells are hereby appointed Clerks to Justices

Ernest Osterhoudt are hereby appointed Court Security
Roger Boughton Jr. Officers
Brian Hines
Henry Yost

Jill Shufeldt is hereby appointed Dog Control Officer

Kevin Hindmann is hereby appointed Assistant Dog Control Officer

ASSESSMENT BOARD OF REVIEW – 5 members, 5 year term

Name	Term Expires
James Banks	9/30/2026
Nicholas Pascaretti	9/30/2027
Jarad Keplinger	9/30/2023
Henry Pitner	9/30/2024
James Melbert	9/30/2025

ENVIRONMENTAL BOARD – 9 members, 2 year term | Chair & Secretary, 1 year term

Name	Term Expires
Mark Ellison, CHAIR	12/31/2024
Laura Petit	12/31/2024
Vacant	12/31/2024
Noel Russ	12/31/2024
Christopher DeCicco	12/31/2023
Arielle Gartenstein	12/31/2023
Lee Gough	12/31/2023
Nina Nichols	12/31/2023
Vacant	12/31/2023
Lisa Mance Secretary	12/31/2023

PLANNING BOARD – 7 members, 7 year term | Chair, Vice-Chair & Secretary, 1 year term | 2 Alternates

Roxanne Pecora, CHAIR 1 year (12/31/23)	12/31/2028
*UC Planning Rep 4 yr term	12/31/2025
Mark Anderson	12/31/2029
David Mastny	12/31/2026
Daniel Michaud	12/31/2025
VACANT	12/31/2024
Sal Morrello	12/31/2023

Darin DeKoskie, VICE CHAIR	12/31/2027
Lisa Mance Secretary	12/31/2023
*Alt UC Planning Rep -	12/31/2023
Vacant Alternate	12/31/2023
Vacant Alternate	12/31/2023

PORT EWEN WATER BOARD – 5 members, 4 year term | Chair, 2 year term

Doug DeKoskie, CHAIR	12/31/2026 as member / chair 12/31/2024
George Post	12/31/2024
Mike Mulligan	12/31/2026
Kevin Rentfrow	12/31/2024
Michael Tronolone	12/31/2025
Lisa Mance Secretary	12/31/2023

PARKS & RECREATION COMMISSION – 7 Members, 7 year term

VACANT	12/31/2025
Hannah Palen	12/31/2028
Vacant	12/31/2023
Vacant	12/31/2027
Vacant	12/31/2026
Kathy Murphy	12/31/2029
Zina Matera	12/31/2024
VACANT SECRETARY	12/31/2023

WATERFRONT ADVISORY – 9 members, 3 year term | Chair & Secretary, 1 year term

Margaret Phalen	12/31/2023
Eli Schloss	12/31/2023
Carol Tomassetti	12/31/2025
Marion Zimmer	12/31/2025
Chet Allen	12/31/2024
Vincent Coq	12/31/2024
Eric Keyser	12/31/2024
Lynn Corcoran Johnston	12/31/2025
Tim Triscari	12/31/2023
Lisa Mance, Secretary	12/31/2023

ZBA – 7 members, 5 year term | Chair & Secretary, 1 year term

Karl Wick CHAIR	12/31/2023
Gloria Van Vliet	12/31/2027
Katie Zahidi	12/31/2027
Jim Tomassetti	12/31/2025
Donn Avallone	12/31/2023
Vacant	12/31/2026
Chris Marta	12/31/2024
Lisa Mance, Secretary	12/31/2023
Guy Brought- Alternate	12/31/2023
Vacant Alternate	12/31/2023

Resolution offered by: Supervisor Danielle Freer
Resolution seconded by: Councilman Laura Robinson

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION TO APPOINT ATTORNEY FOR THE TOWN

Be it Resolved, Paul Kellar, Esq. is appointed Attorney for the Town.

Be it further Resolved that the law firm of McCabe Coleman, Ventosa & Patterson, PLLC., with a principal place of business of 42 Catharine Street, Poughkeepsie, NY 12601, along with the Building Code Enforcer and Highway Superintendent as designated by NYS Law, are hereby appointed by the Town Board to the following role and function of prosecutor with respect to the following matters:

Authority for prosecution of all violations of the Esopus Town Code, including Ordinances and Building code violations, to include all phases of prosecution through plea and/or trial, and representation of the Town of Esopus in prosecution and defense of appeals and Article 78 Petitions.

Be it further Resolved that the law firm of Roemer Wallens Gold & Mineaux, LLP with a principal place of business of 13 Columbia Circle, Albany, NY 12203, are hereby appointed by the Town Board to represent the Town of Esopus regarding labor and employment law.

Be it further Resolved that the law firm of Mazzotta & Vagianelis with a principal place of business of 9 Washington Square, Albany, NY 12205, are hereby appointed by the Town Board to represent the Town of Esopus as PILOT counsel.

Resolution offered by: Supervisor Danielle Freer

Resolution seconded by: Councilman Jared Geuss

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION TO AWARD MILEAGE EXPENSES

Whereas, there are those officials, legally authorized under the laws of the State of New York and those Town Officials who, by the nature of their position, who must utilize their personal transportation in the performance of their duties.

Be it Resolved, that in compliance with the Town Law, Section 103, Subdivision 1A, the mileage compensation shall be at a rate of **65.5 cents** per mile or as set forth periodically by the IRS.

Resolution offered by: Supervisor Danielle Freer

Resolution seconded by: Councilman Kathie Quick

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

Be it Resolved, that the Daily Freeman is the official newspaper of the Town of Esopus and such items as may require publication by the Town and/or Highway Laws shall be published therein.

Resolution offered by: Supervisor Danielle Freer

Resolution seconded by: Councilman Jared Geuss

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION - OFFICIAL UNDERTAKING

Whereas, it is required by the State of New York that local officials who receive and disburse public monies submit an “Official Undertaking”.

Be it Resolved, that the Town of Esopus Town Board contract with Marshall & Sterling Insurance Company for Public Dishonesty Bond which bond shall remain on file in the Town Clerk’s Office.

Resolution offered by: Supervisor Danielle Freer

Resolution seconded by: Councilman Kathie Quick

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION RELATING TO THE TOWN DEPOSITORIES

Whereas, under Section 64 of the Town Law, it is provided the Town Board shall deposit monies coming into their hands by virtue of their office.

Be it Resolved, the Bank of Greene County be designated as depository in which the Supervisor, Town Clerk, Tax Collector, Bookkeeper shall deposit all monies coming into their hands by virtue of their office as well as for the Capital Account for the Town Hall Project and any other accounts required.

Resolution offered by: Supervisor Danielle Freer
Resolution seconded by: Councilman Laura Robinson

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION RELATING TO TAX CERTIORARI PROCEEDINGS

BE IT RESOLVED that Van DeWater & VanDeWater, LLP, Kyle W. Barnett, Esq., of counsel, is authorized to represent the Town of Esopus for tax Certioraris brought by Lake Shore Villas Propco, LLC, Iron Mountain, Inc; Iron Mountain Management LLC and Richard Logan against the Town of Esopus for the tax years 2022 -2023.

Resolution offered by: Supervisor Danielle Freer
Resolution seconded by: Councilman Kathie Quick

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

MEMORIALIZING RESOLUTION PERTAINING TO PLANNING BOARD PARTNER AGENCIES

Clough Harbour Associates LLP, (CHA) was selected as Planning Board Engineers pursuant to the 2023 Municipal Consulting Agreement between the Town of Esopus and CHA consulting, Inc. as per the hourly rate depending on the scope of work according to the fee schedule listed in the contract effective 1/1/2023.

Tom Shepstone was selected as the Planning Board Consultant as per the hourly rate depending on the scope of work according to the fee schedule listed in the contract effective 1/1/2023.

VanDeWater & VanDeWater was selected as the Planning Board legal counsel for the Planning Board.

RESOLUTION SETTING TOWN BOARD MEETING SCHEDULE

BE IT RESOLVED, the Town Board will conduct their regular monthly meetings on the Third Thursday of each month at 7:00 PM and the Workshop meetings on the First Thursday at 7:00 PM. All meetings shall be held at the Town Hall 1 Town Hall Way, Ulster Park, New York.

<i>WORKSHOP MEETING 7PM (TH)</i>	<i>TOWN BOARD MEETING 7 PM (TH)</i>
*JAN 5 ORGANIZATIONAL MTG	JAN 19
FEB 2	FEB 16
MARCH 2	MAR 16
APRIL 6	APRIL 20
MAY 4	MAY 18
JUNE 1	JUNE 15
JULY 6	JULY 20
AUG 3	AUG 17
SEPT 7	SEPT 21
OCT 5	OCT 19
NOV 2	NOV 16
DEC 7	DEC 21

Resolution offered by: Supervisor Danielle Freer
Resolution seconded by: Councilman Laura Robinson

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION - HOLIDAY SCHEDULE

Whereas, the annual holiday schedule is recorded as part of the Town’s personnel policy.

Be it Resolved,

- | | |
|----------------------------------|-----------------------------------|
| 1. New Year’s Day | 8. Labor Day |
| 2. Martin Luther King’s Birthday | 9. Columbus/Indigenous People Day |
| 3. President’s Day | 10. Election Day |
| 4. Good Friday | 11. Veteran’s Day |
| 5. Memorial Day | 13. Thanksgiving Day |
| 6. Juneteenth | 13. Day after Thanksgiving |
| 7. Fourth of July | 14. Christmas Day |

Resolution offered by: Supervisor Danielle Freer

Resolution seconded by: Councilman Jared Geuss

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION TO REAFFIRM THE TOWN OF ESOPUS INVESTMENT POLICY

Be it Resolved, the Town Board has reviewed and adopts the Investment Policy as recorded in the Town Board Minutes dated March 8, 1989 and updated and amended on July 18, 2002.

Resolution offered by: Supervisor Danielle Freer
Resolution seconded by: Councilman Jared Geuss

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION - PROCUREMENT POLICY

Whereas, Section 104-b of the General Municipal Law (GML) requires every Town to adopt internal policies and procedures governing all procurement of goods and services, not subject to the bidding requirements of GML 203, or any other law and

Whereas, comments have been solicited from those Officers of the Town involved with Procurement;

Now, Therefore, Be it Resolved, the Town of Esopus does hereby adopt the Procurement Policy which was originally adopted on January 12, 1993 and on file in the 1993 Minute Book and by motion was updated to reflect the general municipal law on August 3, 2015 to include the following: Purchase Contracts - \$20,000 and Contracts of Public Works - \$35,000.

Resolution offered by: Supervisor Danielle Freer
Resolution seconded by: Councilman Laura Robinson

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

RESOLUTION RELATING TO TOWN CLERK HOURS

Whereas, the Town Board shall set the hours of the Town Clerk's Office.

Be it Resolved, the hours shall be 9AM – 4PM Monday through Friday.

Resolution offered by Supervisor Danielle Freer

Resolution seconded by Councilman Jared Geuss

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

**Except when hours have been modified in the interest of public safety, public health, or an emergency.

RESOLUTION ESTABLISHING DEPUTY TOWN CLERKS AND THEIR POWERS

Be it Resolved, the Deputy Town Clerks assume all powers and duties of the Town Clerk and

Be it Resolved, the Deputy Town Clerks all be compensated as set forth in the annual budget.

Resolution offered by Supervisor Danielle Freer

Resolution seconded by Councilman Kathie Quick

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

APPOINTMENT OF DEPUTIES

Holly A. Netter, Town Clerk does hereby appoint Erin McNierney and Marie Lane as Deputy Clerks.

Bernice McNierney Tax Collector does hereby appoint Patricia Gallo as Deputy Tax Collector.

Resolution to Fix 2023 Salaries:

Whereas, the Town Board shall establish the salaries for the Elected Official and Town Employees,

Be it Resolved, the salaries will be set in place for 2023, as budgeted, agreed upon and provided for in the resolution.

Evelyn Clarke	Town Councilman	\$7,040.07	yr.
Kathy Quick	Town Councilman	\$7,040.07	yr.
Jared Geuss	Town Councilman	\$7,040.07	yr.
Laura Robinson	Town Councilman	\$7,040.07	yr.
Kyle W. Barnett	Town Justice	\$32,012.00	yr.
Pierce Gallagher	Town Justice	\$31,800.00	hr.
Stephanie Ferraro	Clerk to Justice	\$19.06	hr.
Marianne Wells	Clerk to Justice	\$20.72	hr.
Brian Hines	Court Security Officer	\$25.00	hr.
Ernest L. Osterhoudt	Court Security Officer	\$25.00	hr.
Roger Boughton Jr.	Court Security Officer	\$25.00	hr.
Henry A. Yost	Court Security Officer	\$25.00	hr.
Danielle Freer	Supervisor/Budget Officer	\$38,425.70	yr.
Debra J. Kain	Bookkeeper	\$26.07	hr.
Lori Reynolds	Confidential Assistant	\$19.67	hr.
Shannon Harris	Assessor	\$44,645.00	yr.
Patty Smith	Assessment Field Worker	\$19.18	hr.
Bernice McNierney	Tax Collector	\$24,622.91	yr.
Patricia Gallo	Deputy Tax Collector	\$20.00	hr.
Holly A. Netter	Town Clerk	\$53,581.00	yr.
Erin McNierney	Deputy Town Clerk	\$21.01	hr.
Marie Lane	Deputy Town Clerk	\$17.50	hr.
Jill K. Shufeldt	Dog Control Officer	\$16.72	hr.
Kevin W. Hindman	Deputy Dog Control Officer	\$100	call

Salvatore Morello III	PT Building Inspector/Code Enforcement Officer	\$27.08	hr.
Jaffee, Mark	Building Inspector/Code Enforcement Officer/Fire Insp.	\$ 74,194.00	yr
Hannah Palen	Clerk to Building Dept.	\$17.50	hr.
Michael Cafaldo	Highway Superintendent	\$50,000.00	yr.
Karen Mains	Sec. to Highway Supt.	\$21.28	hr.
Robert Ackert	MEO	\$26.20	Hr.
Frank Banks	MEO	\$27.00	hr.
Frank Bellis	Mechanic	\$26.79	hr.
Joshua Bennett	MEO	\$26.20	hr.
Derrick G. Brown	HMEO	\$27.74	hr.
Jeffrey W. Brown	Working Supervisor	\$31.60	hr
Mark Lane	MEO	\$26.20	hr.
Christopher D. Lortz	MEO	\$27.58	hr.
Brandon Martini	MEO	\$26.20	Hr.
Christopher Marx	MEO	\$26.69	hr.
Robert Peterson Jr	MEO	\$27.58	hr.
Trevor Stevens	MEO	\$27.58	hr.
Marc Weinberger	MEO	\$27.61	hr.
Daniel Vedder	Buildings & Grounds Main. Dir.	\$ 29.77	hr.
Edward Clark	Laborer	\$21.01	hr
Liam Shaffer	Custodian	\$17.50	hr
Rogeli Hernandez Garzon	Laborer	\$17.50	Hr.
Lisa Mance	Secretary to Planning & ZBA	\$20.37	hr
Nicholas Butler	Water/Sewer Superintendent	\$73,528.00	yr
Shawne DeGroat	Water Treatment Operator	\$27.25	hr
Peter Koelli	Water Treatment Operator	\$27.21	hr
Michael Miller	Water Treatment Operator	\$27.25	hr.
Timothy P. Byron	Water Treatment Operator	\$28.84	hr
Michael Dauner	Water/Sewer Foreman	\$28.59	hr
Andre Otayek	Water Treatment Operator	\$27.66	hr.
William McNamara	Water Treatment Operator	\$27.25	hr
Kenneth Solaas	Water Treatment Operator	\$27.59	hr

Resolution was offered by: Supervisor Danielle Freer

Resolution seconded by: Councilman Jared Geuss

Councilman Evelyn Clarke	ABSENT
Councilman Kathie Quick	AYE
Councilman Jared Geuss	AYE
Councilman Laura Robinson	AYE
Supervisor Danielle Freer	AYE

Resolution duly adopted.

ASSOCIATION OF TOWNS ANNUAL MEETING DELEGATE AND ALTERNATE

COUNCILMAN JARED GEUSS MADE A MOTION TO APPOINT DANIELLE FREER AS THE TOWN OF ESOPUS DELEGATE AND COUNCILMAN QUICK AS ALTERNATE AT THE ANNUAL ASSOCIATION OF TOWNS BUSINESS MEETING IN NYC ON FEBRUARY 22, 2023. THE MOTION WAS SECONDED BY COUNCILMAN LAURA ROBINSON. ALL MEMBERS WERE IN FAVOR: MOTION CARRIED.

KEY DATE UPDATES

Waterfront Revitalization Program Open House 1/25/2023 at Town Hall. Walk in 5 pm – 6:30 pm, presentation and community discussion 7 pm – 8:30 pm.

EXECUTIVE SESSION- INTERVIEW PLANNING BOARD

A MOTION WAS MADE BY SUPERVISOR FREER TO ENTER INTO EXECUTIVE SESSION AT 7:16 PM FOR THE PURPOSE OF INTERVIEWING A CANDIDATE FOR THE VACANCY ON THE PLANNING BOARD AND TO DISCUSS MATTERS LEADING TO THE APPOINTMENT OF A PARTICULAR LAW FIRM. THE MOTION WAS SECONDED BY LAURA ROBINSON. ALL MEMBERS PRESENT WERE IN FAVOR: MOTION CARRIED.

A MOTION WAS MADE BY SUPERVISOR FREER TO COME OUT OF EXECUTIVE SESSION AT 8:13 PM. THE MOTION WAS SECONDED BY COUNCILMAN LAURA ROBINSON . ALL MEMBERS PRESENT WERE IN FAVOR: MOTION CARRIED.

A MOTION WAS MADE BY SUPERVISOR DANIELLE FREER TO APPOINT ALEXIS BREHENY AS MEMBER OF THE PLANNING BOARD WITH A TERM TO EXPIRE 12/31/2024. THE MOTION WAS SECONDED BY COUNCILMAN JARED GEUSS. ALL MEMBERS PRESENT WERE IN FAVOR. MOTION CARRIED.

A MOTION TO AUTHORIZE SUPERVISOR FREER TO EXECUTE AND SIGN 2023 ENGAGEMENT AGREEMENT WITH RODENHAISEN CHALE & POLIDORO LLP FOR ENVIRONMENTAL MATTERS. THE MOTION WAS SECONDED BY COUNCILMAN KATHIE QUICK. ALL MEMBERS PRESENT WERE IN FAVOR: MOTION CARRIED.

ADJOURNMENT

A MOTION TO ADJOURN THE ORGANIZATIONAL MEETING WAS MADE BY SUPERVISOR DANIELLE FREER AND SECONDED BY COUNCILMAN JARED GEUSS AT 8:14 PM.

ALL TOWN BOARD MEMBERS PRESENT AYE IN FAVOR. MOTION CARRIED.

HAVE A HAPPY AND HEALTHY NEW YEAR!

*Respectfully Submitted,
Holly A. Netter
Town Clerk, RMC*