

Port Ewen Water/Sewer District

131 River Rd

Ulster Park, NY 12487

Nicholas Butler, Superintendent

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Office: 845-331-5900

Water & Sewer Tap Checklist

1. Water & Sewer tap application must be filled out completely and returned to the Port Ewen Water & Sewer District Superintendent

Please note: Incomplete applications will be denied

2. The contractor or owner must submit proof of insurance with a minimum amount of **\$1,000,000** and a bond in the amount of **\$10,000**. **Insurance and bond must name Port Ewen Water & Sewer District as certificate holder**

3. The contractor or owner must apply for an excavation permit from the Town of Esopus Highway Department or the Ulster County Highway Department and submit a copy of the permit to the Port Ewen Water & Sewer District Superintendent.

Backfilling the excavated tap site/sites shall comply with the respective Highway Department's standard operating procedures

4. Preliminary site meeting prior to tap application approval. **Owner of actual property if available, contractors that will perform ANY excavation work with respect to water & sewer services, Port Ewen Water & Sewer District Foreman, and the Port Ewen Water & Sewer District Superintendent**

5. Unless otherwise specified by the Port Ewen Water & Sewer District Superintendent, if available; Port Ewen Water & Sewer District personnel will perform ALL water main taps and the owner's contractor shall be held responsible for tapping into the sewer system.

6. In the event Port Ewen Water & Sewer District personnel are unavailable or cannot perform the scheduled water main tap, the Port Ewen Water & Sewer District Superintendent reserves the right to approve or deny requests from any contractor asking to complete this task.

7. The contractor or owner must call 811***UDIG-NY*** to request mark outs of all utilities. The Port Ewen Water & Sewer District will schedule all taps.

8. All materials must be approved by the Port Ewen Water & Sewer District Superintendent and all plumbing must comply with the Town of Esopus code.

9. One (1) water meter will be supplied by the Port Ewen Water & Sewer District.

10. The contractor or owner must request a final inspection of the water meter installation prior to the issuance of a certificate of occupancy.

11. 2024 Fees for water and sewer taps are as follows:

Water tap - \$ 300.00

Sewer tap - \$ 300.00

Check or money order made out to; Port Ewen Water & Sewer District

Port Ewen Water/Sewer District
Tap Application

Owner information

Name _____

Address _____

Phone # _____

Service address _____

Building permit # _____

Sec. Block, Lot # _____

Signature or owner

Date

Contractor information

Name _____

Address _____

Phone # _____

Plumber

Name _____

Address _____

Phone # _____

Approved _____ Denied _____ Date _____

Superintendent's Signature _____