

**PORT EWEN WATER & SEWER BOARD MEETING**  
**OCTOBER 10, 2017**

The regular monthly meeting of the Port Ewen Water & Sewer Board was held on Tuesday, October 10, 2017 with the following members in attendance:

Donald Kiernan, Port Ewen Water & Sewer Superintendent  
Marc Phelan  
George Post  
Kevin Rentfrow  
Michael Tronolone  
Gloria VanVliet, Liaison from the Esopus Town Board

Absent was Douglas DeKoskie.

The meeting was called to order by acting chairman Kevin Rentfrow.

1. MOTION TO ACCEPT MINUTES OF AUGUST 8, 2017 MEETING

A MOTION WAS MADE BY GEORGE POST AND SECONDED BY MICHAEL TRONOLONE TO ACCEPT THE MINUTES OF THE AUGUST 8, 2017 MEETING. ALL BOARD MEMBERS PRESENT VOTED IN FAVOR OF THE MOTION. MOTION CARRIED.

2. FOREMAN'S REPORT

Superintendent Kiernan advised the Board that every Monday morning he is meeting with Foreman Eric Balash to outline what is to be accomplished in the week ahead. On Friday they meet to review what was accomplished during the week. The report that is included with this meeting covers the past two weeks.

3. TANK REPLACEMENT - ATTORNEY - LETTER TO OWNER

Superintendent Kiernan reported to Board that Mr. D'Anna has probated his mother's will in Florida, where he resides. He has accepted the offer of

\$20,000.00. The superintendent is eager to have access to the property for soil borings. In September Superintendent Kiernan visited the CST tank factory to observe the manufacture of tank parts. He was impressed by the operation. When presented with the soil boring results, the company designs the foundation for the tank, which is built from the top down and takes six to eight weeks to construct. The superintendent will phone the attorney regarding access to the property for soil borings.

#### 4. CYBER SECURITY - EMERGENCY PLAN - VULNERABILITY ASSESSMENT

This emergency plan is due January 1, 2018. Superintendent Kiernan has done all he can to provide the necessary information. However, the Health Department has directed that an IT professional complete the assessment, even though it is not difficult. The superintendent has spoken to the town's IT person about the forms involved. Potential problems need to be identified, accompanied by goals to address the problems. The concern at this time is the server at Town Hall and the possibility that the billing system could be hacked. Another concern is the possibility of the system being hacked while connected to the internet at the water treatment plant. Superintendent Kiernan is hopeful that the cyber security vulnerability assessment will be completed on time as directed. Past emergency plans and vulnerability assessments are complete and on file at Town Hall, but are not available to be photo-copied. The most recent emergency was during Superstorm Sandy; at that time the proper procedures were taken, all of which were common sense actions.

#### 5. T T H M VIOLATION MAY AND AUGUST

Superintendent Kiernan noted that there was a violation this quarter, in August. To try to mitigate the situation, the chlorine dioxide has been boosted. Before doing this a TTHM sample was taken; on October 10<sup>th</sup> a sample was taken with the generator fully running. It should be noted that each sample takes a month to receive the result. Also, the cost to notify customers of a violation costs about \$750.00, which is mostly the cost of postage, since the rest of the work is done by the department.

An E-coli sample has also been taken, and will continue to be taken from the raw water intake twice a week for six months.

## 6. PROPOSED BUDGETS

The Town Board continues to work on the budgets.

## 7. GENERATOR - CONNELLY

Superintendent Kiernan contacted Southworth Milton for price quotes. Southworth Milton has a contract with the State of New York, so purchasing a new generator does not have to go out to bid. A diesel generator has a cost of \$54,000.00. Sitting on top of a 400-gallon tank, it would be located outdoors and have rain and noise protection. A natural gas generator has a cost of \$94,000.00.

## 8. GENERATORS MAINTENANCE

Superintendent Kiernan proposed to the Board returning to Southworth Milton with a three-year contract for generator maintenance. The cost would be \$1,000.00 more per year, but he believes the service provided by Southworth Milton would be justified. The current provider, Peak Power Systems, has been slow to provide parts and service has not been satisfactory.

A MOTION WAS MADE BY GEORGE POST AND SECONDED BY KEVIN RENTFROW TO RETURN TO SOUTHWORTH MILTON TO PROVIDE RELIABLE MAINTENANCE SERVICE TO THE GENERATORS. ALL BOARD MEMBERS PRESENT VOTED IN FAVOR OF THE MOTION. MOTION CARRIED.

## 9. TRIP TO ILLINOIS

In September Superintendent Kiernan joined a group of twenty-five people from the state of New York who travelled to Illinois to observe the manufacture and assembly of water storage tanks. He was impressed by assembly-line production inside the massive twelve-acre building of the CST Company.

## 10.PAYMENT OF VOUCHERS

A MOTION WAS MADE BY GEORGE POST AND SECONDED BY MARC PHELAN TO APPROVE THE MONTHLY VOUCHERS FOR PAYMENT. ALL BOARD MEMBERS PRESENT VOTED IN FAVOR OF THE MOTION. MOTION CARRIED.

## 11.MISCELLANEOUS

- A. Superintendent Kiernan spoke with Central Hudson about a backup generator for the River Road pump station. The cost would be \$7,500.00, which includes installation. The monies are part of the current year's sewer budget, so are available. Installation may not be available, however, until next spring.
- B. Superintendent Kiernan reported to the Board that Central Hudson's electric bill is now sent to the town. The bookkeeper will let him know how much the water and sewer department's portion is. The water and sewer department will then reimburse the town. The energy charges should be stabilized by the use of solar energy; liaison Gloria VanVliet stated that in January of 2018 there should be a better idea of how it is working.
- C. Superintendent Kiernan advised the board that the bills have been sent out. At this time there is \$100,000.00 in unpaid water and sewer bills.

## 12.ADJOURNMENT

A MOTION WAS MADE BY GEORGE POST AND SECONDED BY MICHAEL TRONOLONE TO ADJOURN THE MEETING. ALL BOARD MEMBERS PRESENT VOTED IN FAVOR OF THE MOTION. MOTION CARRIED.

Respectfully submitted,

Gloria Meschi, Secretary  
Port Ewen Water & Sewer Board